


MACKENZIE COUNTY

REGULAR COUNCIL MEETING

JUNE 12, 2019
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, June 12, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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AGENDA:	2.	a) Adoption of Agenda	3
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		b) Business Arising out of the Minutes	
DELEGATIONS:	4.	a) RONA La Crete Building Center – Asphalt on 95 th Street from 697 to 105 Avenue – 11:30 a.m.	21
		b) Rodney Schmidt, Fire Chief, Town of High Level - High Level Wildland Urban Interface Engine – 1:15 p.m. (<i>refer to Agenda Item #9. a)</i>)	29
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TENDERS:	5.	a) Road Construction Supervisor / Quality Control	25
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		b)		
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CLOSED MEETING:		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	17.	a) Union Negotiations (s. 23, 24)	
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		d)	
NOTICE OF MOTION:	18.	a)	
NEXT MEETING DATES:	19.	a) Committee of the Whole Meeting June 25, 2019 10:00 a.m. Fort Vermilion Council Chambers	
		b) Regular Council Meeting June 26, 2019 10:00 a.m. Fort Vermilion Council Chambers	
		c) Committee of the Whole Meeting July 23, 2019 10:00 a.m. Fort Vermilion Council Chambers	
ADJOURNMENT:	20.	a) Adjournment	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the May 7, 2019 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the May 7, 2019, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the May 7, 2019 Regular Council Meeting be adopted as presented.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**May 7, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

- PRESENT:** Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Cameron Cardinal Councillor
David Driedger Councillor
Eric Jorgensen Councillor (via teleconference)
Anthony Peters Councillor
Ernest Peters Councillor
- REGRETS:** Lisa Wardley Councillor
- ADMINISTRATION:** Len Racher Chief Administrative Officer
Byron Peters Deputy CAO
Doug Munn Director of Community Services
David Fehr Director of Operations
Fred Wiebe Director of Utilities
Carol Gabriel Director of Legislative & Support
Services/Recording Secretary
Grant Smith Agricultural Fieldman
Jennifer Batt Finance Controller
- ALSO PRESENT:** Members of the public and the media.
Grade 6 Students from Hill Crest Community School and Buffalo
Head Prairie School

Minutes of the Regular Council meeting for Mackenzie County held on May 7, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

Reeve Knelsen welcomed the grade six classes from Hill Crest Community School and Buffalo Head Prairie School to the Council meeting.

The students held an election for the position of Junior Reeve. Cole Wiebe was elected the Junior Reeve and took a seat beside the Reeve.

AGENDA:

2. a) Adoption of Agenda

MOTION 19-05-298

MOVED by Councillor Cardinal

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the April 24, 2019 Regular Council Meeting

MOTION 19-05-299

MOVED by Councillor Bateman

That the minutes of the April 24, 2019 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Business Arising out of the Minutes

None.

PUBLIC HEARINGS:

6. a) None

**GENERAL
REPORTS:**

7. a) CAO and Director Reports for April 2019

MOTION 19-05-300

MOVED by Councillor Driedger

That the CAO and Directors reports for April 2019 be received for information.

CARRIED

**GENERAL
REPORTS:**

7. b) Disaster Recovery Program (DRP) Updates (Standing Item)

MOTION 19-05-301

MOVED by Councillor E. Peters

That the disaster recovery program update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. a) None

FINANCE:

**10. a) Bylaw 1137-19 Borrowing – Rehabilitation and Paving
Highway 88 Connector**

MOTION 19-05-302
Requires 2/3

MOVED by Councillor Braun

That second reading be given to Bylaw 1137-19 being the borrowing bylaw for the Highway 88 Connector Project.

CARRIED

MOTION 19-05-303
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1137-19 being the borrowing bylaw for the Highway 88 Connector Project.

CARRIED

FINANCE:

10. b) Policy FIN011 Accounts Receivable/Utility Collections

MOTION 19-05-304

MOVED by Councillor Braun

That Policy FIN011 Accounts Receivable/Utility Collections be amended as presented.

CARRIED

FINANCE:

**10. c) Uncollectible Accounts Receivable and Utility
Accounts**

MOTION 19-05-305
Require 2/3

MOVED by Councillor Braun

That the outstanding amounts shown in Appendix #1 (attached) of \$11,737.66 for accounts receivable accounts and \$5,869.12 for utility accounts be written off.

CARRIED

FINANCE: 10. d) Fort Vermilion Seniors' Club – Additional Grant Funds Request

MOTION 19-05-306 **MOVED** by Councillor E. Peters
Require 2/3

That additional grant funds in the amount of \$2,000 be provided to the Fort Vermilion Seniors Club from the Grants to Other Organizations Reserve.

CARRIED

OPERATIONS: 11. a) None

UTILITIES: 12. a) None

PLANNING & DEVELOPMENT: 13. a) None

ADMINISTRATION: 14. a) Policy HR002 Drug and Alcohol Use

MOTION 19-05-307 **MOVED** by Councillor Bateman

That Policy HR002 Drug and Alcohol Use be approved as amended.

CARRIED

ADMINISTRATION: 14. b) Mackenzie County Subscriptions and Advertising Memorandum of Agreement

MOTION 19-05-308 **MOVED** by Councillor E. Peters
Requires 2/3

That administration be authorized to enter into a new Subscriptions and Advertising Memorandum of Agreement with Mackenzie Report Inc. for a three-year term ending in July, 2023 at a rate of \$54,000 per year.

CARRIED

DELEGATIONS: 4. a) Grade 6 Students – Hill Crest Community School and Buffalo Head Prairie School

The grade six students were given an opportunity to present questions to Council, these included:

- Do the three readings of a Bylaw have to be done at three different meetings or can they be done at the same

- meeting?
- Who looks after or is responsible for the skate shack at Hill Crest Community School?
- Are there plans to get a bridge instead of a ferry in Tompkins?
- Who decides when the ferry will shut down?
- Would it be possible to replace the ferry with a hovercraft?

Reeve Knelsen recessed the meeting at 10:49 a.m. and reconvened the meeting at 10:59 a.m.

TENDERS:

5. b) 2019 Pavement Strengthening

MOTION 19-05-309

MOVED by Councillor Braun

That the 2019 Pavement Strengthening Tenders be opened.

CARRIED

Tenders Received:

Bidder	Schedule 1	Schedule 2	Mobilization	Total
Knelsen Sand & Gravel Ltd.	\$2,806,500	\$668,920	\$175,000	\$3,650,420.00
E Construction	\$2,932,500	\$820,500	\$996,574.88	\$4,749,574.88

MOTION 19-05-310

MOVED by Councillor Bateman

That the 2019 Pavement Strengthening contract be awarded to the lowest bidder while staying within budget.

CARRIED

TENDERS:

5. a) 2019 Regraveling Program

Councillor Bateman declared herself in conflict and sat in the public gallery.

MOTION 19-05-311

MOVED by Councillor Braun

That the 2019 Regraveling Program Tenders – Envelope #1 be opened.

CARRIED

Tenders Received:

Bidder	Qualification
B Hinson Contracting	All qualification documents enclosed.
Bateman Petroleum Sales Ltd.	All qualification documents enclosed.
Knelsen Sand & Gravel Ltd.	All qualification documents enclosed.
Northern Road Builders	Unqualified
1203288 AB Ltd.	All qualification documents enclosed.

MOTION 19-05-312 **MOVED** by Deputy Reeve Sarapuk

That the unqualified 2019 Regraveling Program Tender be returned to the sender without opening Envelope #2.

CARRIED

MOTION 19-05-313 **MOVED** by Councillor Cardinal

That the 2019 Regraveling Program Tenders - Envelope #2 be opened for the qualified bidders.

CARRIED

Bidder	A (Assumption Road)	B (Zama Access)	C (County Supply Gravel)	D (All Areas)
B Hinson Contracting	\$125,000	\$162,000	\$191,000 \$59,475	\$537,475.00
Bateman Petroleum Sales Ltd.	\$116,250	\$270,000	\$122,500 \$42,700	\$496,305.00
Knelsen Sand & Gravel Ltd.	\$164,800	\$139,140	\$98,000 \$36,600	\$438,540.00
1203288 AB Ltd.	\$132,500	\$148,140	\$79,870 \$36,523.75	\$397,033.75

MOTION 19-05-314 **MOVED** by Councillor A. Peters

That administration review the 2019 Regraveling Program contract tenders and bring it back for recommendation later in the meeting.

CARRIED

Councillor Bateman resumed her seat at the Council table at

11:27 a.m.

ADMINISTRATION: 14. c) Lobby Government Effectively Seminar

MOTION 19-05-315 MOVED by Councillor Bateman

That administration research October dates for the Lobby Government Effectively Seminar and that the Town of High Level and Rainbow Lake be invited to participate if they are willing to cost share.

CARRIED

Councillor Bateman declared herself in conflict and sat in the public gallery at 11:36 a.m.

Discussion regarding the Northern Road Builders tender qualification.

Councillor Bateman resumed her seat at the Council table at 11:42 a.m.

ADMINISTRATION: 14. h) Tri-Council Meeting – June 5, 2019

MOTION 19-05-316 MOVED by Councillor Driedger

That the following items be added to the June 5, 2019 Tri-Council meeting:

- Lobby Government Effectively Seminar
- Regional Economic Discussions
- 2022 Alberta Summer Games

CARRIED

ADMINISTRATION: 14. d) 2019 Alberta Forest Products Association Annual General Meeting and Conference

MOTION 19-05-317 MOVED by Councillor Bateman

That all Councillors be authorized to attend the Alberta Forest Products Association Conference on September 25 – 27, 2019 in Jasper, Alberta.

CARRIED

ADMINISTRATION: 14. e) Plant Protein Ingredients Summit

MOTION 19-05-318 **MOVED** by Councillor Driedger

That Councillor E. Peters be authorized to attend the Plant Protein Ingredients Summit on May 29 – 31, 2019 in Saskatoon, SK.

CARRIED

MOTION 19-05-319 **MOVED** by Councillor Driedger

That Mackenzie County cover 50% of the cost for a delegate from the Frontier Seed Cleaning Co-op and the High Level Seed Cleaning Co-op to attend the Plant Protein Ingredients Summit on May 29 – 31, 2019 in Saskatoon, SK.

CARRIED

Reeve Knelsen recessed the meeting at 11:57 a.m. and reconvened the meeting at 12:46 p.m. with all members present with the exception of Councillor Jorgensen.

ADMINISTRATION: **14. f) La Crete Agricultural Society – Request for Letter of Support (Community Agricultural Grant – Peavey Industries)**

MOTION 19-05-320 **MOVED** by Councillor Bateman

That a letter of support be provided to the La Crete Agricultural Society for their Community Agricultural Grant application through Peavey Industries for the development of an orchard in the La Crete Mennonite Heritage Village.

CARRIED

ADMINISTRATION: **14. g) Watt Mountain Wanderers Snowmobile Club – Request for Letter of Support (Community Facility Enhancement Program)**

MOTION 19-05-321 **MOVED** by Councillor Bateman

That a letter of support be provided to the Watt Mountain Wanderers Snowmobile Club for their Community Facility Enhancement Program grant application to assist in the purchase of a tarp shed.

CARRIED

ADMINISTRATION: 14. i) Caribou Update (Standing Item)

MOTION 19-05-322 **MOVED** by Deputy Reeve Sarapuk

That the caribou update be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. a) Council Committee Reports (verbal)

MOTION 19-05-323 **MOVED** by Deputy Reeve Sarapuk

That the Council Committee reports be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. b) Municipal Planning Commission Meeting Minutes

MOTION 19-05-324 **MOVED** by Councillor Bateman

That the Municipal Planning Commission meeting minutes of April 25, 2019 be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. c) Finance Committee Meeting Minutes

Councillor Jorgensen rejoined the meeting via teleconference at 1:01 p.m.

MOTION 19-05-325 **MOVED** by Councillor E. Peters

That the unapproved Finance Committee meeting minutes of April 25, 2019 be received for information.

CARRIED

Councillor Bateman declared herself in conflict and sat in the public gallery at 1:02 p.m.

TENDERS: 5. a) 2019 Regraveling Program

MOTION 19-05-326 MOVED by Councillor Braun

That the 2019 Regraveling Program contract be awarded to the lowest qualified bidder by Schedule while staying within budget.

CARRIED

Councillor Bateman resumed her seat at the Council table at 1:06 p.m.

INFORMATION / CORRESPONDENCE: 16. a) Information/Correspondence

MOTION 19-05-327 MOVED by Councillor Bateman

That the information/correspondence items be received for information.

CARRIED

CLOSED MEETING: 17. Closed Meeting

MOTION 19-05-328 MOVED by Councillor E. Peters

That Council move into a closed meeting at 1:07 p.m. to discuss the following:

17. a) Union Negotiations (*FOIP, Div. 2, Part 1, s. 23, 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services

MOTION 19-05-329 MOVED by Councillor E. Peters

That Council move out of a closed meeting at 1:19 p.m.

CARRIED

17. a) Union Negotiations

MOTION 19-05-330 **MOVED** by Councillor Bateman

That the union negotiations be received for information.

CARRIED

NOTICE OF MOTION: **18. a) None**

NEXT MEETING **19. a) Next Meeting Dates**
DATE:

Committee of the Whole Meeting
May 21, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
May 22, 2019
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 19-05-331 **MOVED** by Councillor Braun

That the Council meeting be adjourned at 1:20 p.m.

CARRIED

These minutes will be presented to Council for approval on May 22, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

Appendix #1

Total 19 Accounts Receivable Accounts from 2011 - 2017

Fire Fighting Services	\$1,846.90
Snowplow Services	\$216.10
Board Room Rentals	\$2,157.50
NSF Cheques	\$1,277.19
Reimbursement of Costs	\$1,955.00
Utilities from County owned	
Rental properties	\$1,219.43
Inactive/long overdue	\$1,621.32
Interest on paid accounts	\$1,444.22

TOTAL **\$11,737.66**

Total 12 Utility Accounts from 2011 - 2015

2011 and previous	\$4,218.21
2013	\$640.25
2014	\$680.41
2015	\$330.25

TOTAL **\$5,869.12**

Rental units that did not have landowner's signatures to transfer to tax roll.
Renters left town, or businesses went into receivership



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	DELEGATION RONA La Crete Building Center – Asphalt on 95th Street from 697 to 105 Avenue

BACKGROUND / PROPOSAL:

See attached proposal from RONA La Crete Building Center in regards to pavement on 95th Street from Highway 697 to 105 Avenue.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____

To: Mackenzie County CAO & Council

From: Rona La Crete Building Center
10511 – 95 Street
PO Box 1856
La Crete, AB T0H 2H0

Re: Asphalt on 95th Street from 697 to 105 Avenue

Dear CAO Len Racher,

In July the former Built Rite location will become a Rona building center. Several other businesses have been completed and are proposed for the same retail / commercial subdivision we are located in. As our development and these other businesses are completed the volume of traffic will increase significantly. Currently the entire subdivision has a graveled road surface. During the summer when it rains a significant transfer of debris is transferred out of the subdivision to the paved highway that traffic uses to access the subdivision. Paving this street would eliminate calcium being out down that gets tracked onto highway 697 from 95th street. Today the calcium and washboard dramatically reduces the traffic flow the retail businesses count on down this road. We would like to propose that Mackenzie County do one of two things, (1) either pave this 400m +/- portion of road from highway 697 to the 105th Ave intersection this year, to support and increase the growth of current and new businesses in this area or (2) pave the entire subdivision for the benefit of all current and future businesses. We are planning on paving our yard access and parking lot in addition. We have also made significant store improvements to continue to help build this community and getting this road paved would help us reach that goal. This project could be funded through any available grant programs available to the Municipality and / or in conjunction with an off site levy to each lot which could be paid for over a number of years.

Thank you in advance.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	David Fehr, Director of Operations
Title:	TENDERS Road Construction Supervisor / Quality Control

BACKGROUND / PROPOSAL:

Administration prepared and advertised the 'Road Construction Supervisor / Quality Control – Request for Proposals'. Submissions were due at Fort Vermilion County office May 21, 2019 at 4:30 p.m.

This tender submission requires the bidders to list their road construction and supervision experience. As well, bidders must submit at least two letters of reference verifying road construction experience.

Bidders will be evaluated according to the following criteria:

<i>Item</i>	<i>Possible Points</i>	<i>Points Given</i>
Local to Mackenzie County	5	(for office use only)
Previous Experience & References (2.1)	55	(for office use only)
Total Pricing (2.3.3)	40	(for office use only)

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2019 Capital Budget 32, funding from each approved project.

Author: S Wheeler **Reviewed by:** _____ **CAO:** _____

SUSTAINABILITY PLAN:

COMMUNICATION/PUBLIC PARTICIPATION:

Successful bidder will be notified.

POLICY REFERENCES:

Policy FIN025 Purchasing Authority Directive and Tendering Process

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the Road Construction Supervisor / Quality Control Tenders – Envelope #1 be opened.

Motion 2 (if required):

Simple Majority Requires 2/3 Requires Unanimous

That the unqualified Road Construction Supervisor / Quality Control Tenders be returned to the senders without opening Envelope #2.

Motion 3:

Simple Majority Requires 2/3 Requires Unanimous

That the Road Construction Supervisor / Quality Control Tenders - Envelope #2 be opened for the qualified bidders.

Motion 4:

Simple Majority Requires 2/3 Requires Unanimous

That administration review the Road Construction Supervisor / Quality Control Tenders, according to the evaluation criteria, and bring a recommendation back to Council.

Author: S Wheeler **Reviewed by:** _____ **CAO:** _____

Motion 5:

- Simple Majority Requires 2/3 Requires Unanimous

That the Road Construction Supervisor / Quality Control contract be awarded to the most qualified bidder.

Author: S Wheeler **Reviewed by:** _____ **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	High Level Wildland Urban Interface Engine

BACKGROUND / PROPOSAL:

The Town of High Level is requesting that the County pay \$240,000 in 2020 for the purchase of a Wildland Urban Interface Engine. Attached is a letter from the Town of High Level outlining their schedule to replace fire department equipment over the next four years. The County has agreed to pay 50% of Capital Expenditures for the HL Fire Department (see article 10.12 from the Regional Services Sharing Agreement). The 2020 purchase, a Wildland Urban Interface Engine for \$480,000, would cost Mackenzie County \$177,100.00 including the \$62,900.00 credit from the sale of Engine 2 (described in the letter).

The Regional Service Sharing Agreement (Fire Services excerpt attached) outlines the County’s responsibilities for this purchase.

Article 10.12 states:

“Subject to article 10.13 the County agrees to fifty percent (50%) of Capital Expenditures required for Fire Capital Expenditures during the Term of any renewal of this Agreement”

Article 10.13 states:

“For the purpose of calculating the amount of any Capital Expenditures under this article, the Town shall first deduct the amount of any project specific grant received from another level of government (the “Remainder of Capital Expenditure”). The Town shall calculate the County’s fifty percent (50%) share of the Remainder Capital Expenditure.”

The letter also outlines other equipment planned to be replaced from 2021 to 2023. These items will be added to Mackenzie County 3 year budget plan.

Author: D. Munn **Reviewed by:** _____ **CAO:** _____

As per section 10.16 of the Regional Services Sharing Agreement Administration has requested that the Town provide the County with copies of the receipts for the sold vehicle and documentation with respect to the appraised value of the Capital.

OPTIONS & BENEFITS:

Wildland Urban Interface Engine

1. Direct administration to include \$177,100 in the 2020 Budget for the cost sharing of a Wildland Urban Interface Engine for the Town of High Level and inform the Town of High Level that Mackenzie County will support this purchase.
2. Direct administration to gather more information as directed by Council on this purchase and negotiate this purchase with the Town of High Level.

COSTS & SOURCE OF FUNDING:

This request is for \$177,100 in 2020. The source of funding will be determined during the 2020 budget process.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Administration will contact the Town of High Level to inform them of Council's decision.

POLICY REFERENCES:

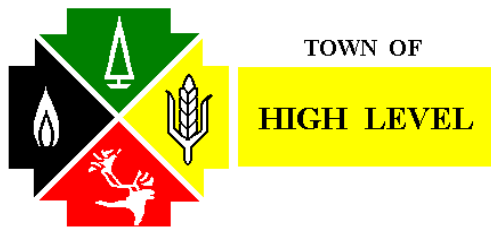
Regional Services Sharing Agreement.

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That \$177,100 be included in the 2020 Budget for Mackenzie County's cost share portion for the purchase of a Wildland Urban Interface Engine for the Town of High Level.

Author: D Munn Reviewed by: _____ CAO: _____



10511-103rd Street
High Level, Alberta
T0H 1Z0
Tel: (780) 821-4016
Fax: (780) 926-2058
Email: rschmidt@highlevel.ca

Protective Services

May 8, 2019

Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

Attn: Doug Munn,
Director of Community and Protective Services

RE: Wildland Urban Interface Engine

The Town of High Level has been working towards the replacement Engine 2 due to mechanical issues that have severely hampered the unit's reliability. In the autumn of 2018, the Council for the Town of High Level agreed to place the unit for sale and purchase a used Wildland Urban Interface Engine from Northern Sunrise County. Unfortunately, Northern Sunrise County has since decided to retain the vehicle, but have offered to let the Town use the unit until September 30th, 2019. As we will only have use of the unit for a limited time, and Engine 2 has been sold, the Town has been investigating options to ensure adequate fire coverage after the end of September.

The option Town Council has asked Administration to pursue is to tender a new unit with a one year lease and the option to purchase the unit in 2020. The Town of High Level is requesting Mackenzie County add the Wildland Urban Interface Engine to their 2020 budget.

The replacement of this truck with a Wildland Urban Interface Engine will provide the High Level Fire Department with considerable versatility. The unit not only has the capability to provide wildland urban interface response, but also for structure fire response. This makes the engine especially effective in rural situations.

There are three dealers with quick delivery units and one, Acres Fire Trucks from Manitoba, has provide competitive pricing upon which we have based our budget. The total estimated cost of the vehicle is \$480,000.00 with the first year's lease estimated at \$60,000.00. The lease of the vehicle would be applied to the purchase cost of the unit.

The Town is proposing to lease the vehicle for one year from delivery in September after which time the balance could be paid and the Town take ownership. This will allow the Town and the County to budget for the expense in the 2020 fiscal year.

The sale of Engine 2 returned \$125,800.00; of which \$62,900 (50%) is owed to the County. The Town is requesting that the County's portion of the sale of Engine 2 be applied to the purchase of the new truck.

The requested financial contribution from Mackenzie County for the purchase of the Wildland Urban Interface Engine in 2020 would be:

Total estimated purchase cost	\$ 480,000.00
County contribution (50%)	240,000.00
Sale of Engine 2	<u>- 62,900.00</u>
Net contribution requested in 2020	<u>\$ 177,100.00</u>

The Town recognizes this replacement was not included in the 2020 capital plan. As this purchase was not scheduled the Town has reviewed the ten year capital plan and has deferred projects in order to reduce the budget requests to both municipalities over the next few years. The following changes are being implemented for the ten year capital plan:

1. Brush 1 replacement: (2020 - \$225,000.00) Deferred to 2023
2. Squad 3 replacement: (2020 - \$75,000) Deferred to 2021
3. Squad 2 (Brush truck) replacement: (2021- \$75,000) Deferred to 2023

This will defer mobile fire equipment projects valued at \$375,000.00 for 2 to 4 years.

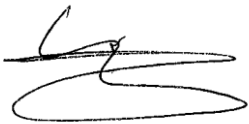
This purchase will not only replace a key piece of equipment, but will allow the High Level Fire Department to enhance its response capabilities. This proposal will also avoid the fire department having to downgrade its response once the Northern Sunrise County's unit is returned.

We would appreciate your response as early as possible as the Town of High Level would like to tender this project in order to ensure delivery of the new engine by the end of September.

I welcome the opportunity to discuss this further with you if you have any questions.

Thank you for your consideration. Talk to you soon.

Sincerely



Rodney Schmidt
Fire Chief
Director of Protective Services

10.0 ARTICLE 10 FIRE

Fire Services inside the Fire Services Area

- 10.1. Provided that the County complies with the terms of this Agreement, upon receipt of a *bona fide* request by the County or a County Resident for Emergency, Rescue Services and Fire Suppression services, the Town shall provide, in the Fire Service Area, fire fighting personnel as available, while leaving the Town protected.
- 10.2. The County recognizes and agrees that the Town shall not be obligated to respond to a Fire Call from the Fire Service Area where, in the opinion of the Town's Fire Chief or his designate, the Town's capacity to respond to a Fire Call for Emergency, Rescue Services and Fire Suppression, is limited. For greater clarity, the Parties agree that a Fire Call from within the Town shall have priority over a Fire Call from the Fire Service Area or elsewhere in the County.

Conflicting Emergency Requirements

- 10.3. If at the time of a Fire Call from the Fire Service Area, the Town:
- a. is occupied with a conflicting Emergency, Rescue Service or Fire Suppression; or
 - b. the Town's capacity to respond to an Emergency, Rescue Service or Fire Suppression is limited as determined by the Fire Chief or his designate pursuant to article 10.2,

the Town will respond to the Fire Call from the Fire Service Area as soon as, in the opinion of the Fire Chief or his designate, the Town's services are available.

Fire Services outside the Fire Service Area

- 10.4. If the Town receives a request for Emergency, Fire Suppression or Rescue Services in the County but outside the Fire Service Area, the call shall be considered a mutual aid call and shall be dealt with pursuant to the terms of the agreement between the Parties for mutual aid in force at the time of the call.

Town Obligations

- 10.5. The Town shall:
- a. Make its best efforts to provide Emergency, Fire Suppression and Rescue Services through a volunteer fire department within the Fire Service Area on a year round, 24 hours per day, seven days per week basis within the terms of this Agreement;
 - b. Assign at its discretion on a per Fire Call basis, firefighting equipment and Fire Fighters to provide Emergency, Fire Suppression and Rescue Services occurring in the Town or the Fire Service Area;
 - c. Subject to articles 10.2 and 10.3, respond to any Fire Call by the County, a County Resident, the RCMP or any person situated within the Fire Service Area;
 - d. Take all reasonable steps to control or extinguish fires, handle or participate in the handling of any other Emergency to a level that the Town would provide respecting a fire within Town boundaries under the same or similar circumstances;

COUNTY TOWN 

- e. Maintain adequate levels of skilled personnel to provide Emergency, Fire Suppression and Rescue services in accordance with the Town's standard operating procedures, which standard operating procedures will be provided to the County;
- f. Be responsible for all recruitment, remuneration and ongoing training and management of Fire Fighters;
- g. Assure that each fire apparatus attending an incident within the Fire Service Area is properly equipped and staffed with the appropriate number of Fire Fighters;
- h. Maintain coverage under the *Workers' Compensation Act*, R.S.A. 2000, c. W-15, for all Fire Fighters in accordance with that act;
- i. Submit to the County copies of all Incident Reports within thirty (30) days of the incident that is the subject of the Incident Report;
- j. Obtain and maintain in good standing at its own expense all necessary licenses, permits and other authorizations in order to permit it to carry out its obligations pursuant to this article 10;
- k. Perform all administrative, accounting and record-keeping functions relating to the proper discharge of its obligations pursuant to this article 10;
- l. At all times comply with all statutes, regulations and bylaws applicable to the operations of the Town and affecting its employees or volunteers engaged in carrying out its obligations pursuant to this Agreement;
- m. Subject to article 10.2, respond to and attend at the location which is the subject of a Fire Call as soon as reasonably possible giving proper consideration to road and weather conditions;
- n. Maintain in operation at its sole expense such dispatch and communication systems and equipment reasonably required to provide Emergency, Fire Suppression and Rescue Services;
- o. Provide at its sole expense and at all times maintain in good operating condition the fire equipment and vehicles;

No Obligation to construct fire halls

- 10.6. The Town shall not be obliged to construct any fire halls or locate fixed equipment outside the Town in the Fire Service Area.
- 10.7. Fire Suppression and Rescue Services in the Service Area shall proceed from existing fire halls within the Town.

No Obligation to provide inspections, investigations, presentations etc.

- 10.8. The Town shall not be obliged to provide the following services for the County:
 - a. fire inspections,
 - b. fire investigations,
 - c. public safety presentations,
 - d. tours of the fire hall, or
 - e. any public information programs.

COUNTY 
TOWN 

Payment for Fire Services

- 10.9. The Town shall invoice the County for responding to Fire Calls within the Fire Service Area.
- 10.10. The Town shall invoice the County for Fire Consumables used by the Town during the Town's response to a Fire call in the Fire Service Area at replacement costs.

Fire Services Capital Expenditures

- 10.11. No later than December 31, 2009, the County shall pay the Town one hundred percent (100%) of a tanker unit with regular equipment as mutually agreed by the Executive Committee up to a maximum of \$300,000.00.
- 10.12. Subject to article 10.13, the County agrees to fifty percent (50%) of Capital Expenditures required for Fire Capital Expenditures during the Term or any renewal of this Agreement.
- 10.13. For the purposes of calculating the amount of any Capital Expenditure under this article, the Town shall first deduct the amount of any project specific grant received from another level of Government (the "Remainder Capital Expenditure"). The Town shall calculate the County's fifty percent (50%) share of the Remainder Capital Expenditure.
- 10.14. If the Town requires a Capital Expenditure for the replacement of Capital for which the County has paid its portion of a Capital Expenditure, the Town may sell the Capital being replaced.
- 10.15. If the Town sells the Capital,
 - a. the Town shall pay the County fifty percent (50%) of the appraised value for the Capital that is being replaced; and
 - b. the County shall pay fifty percent (50%) of the Capital Expenditure for the replacement Capital pursuant to article 10.12.
- 10.16. The Town shall provide to the County:
 - a. copies of the receipts for the sold Capital; and
 - b. documentation with respect to the appraised value of the Capital.
- 10.17. The Town shall notify the County in writing of the proposed Fire Capital Expenditure with the specifications of the capital to be acquired/replaced for a subsequent year by October 15 of a previous year.
- 10.18. The County shall notify the Town in writing by December 1st of the Town's notice indicating:
 - a. the County's agreement to the proposed Fire Capital Expenditure and its agreement to pay its portion of the Fire Capital Expenditure pursuant to this article; or
 - b. if there is a disagreement to the proposed Fire Capital Expenditures due to the nature of the specifications provided, the Executive Committee shall meet and the Fire Capital Expenditures shall be acquired as mutually agreed.
- 10.19. If the County does not notify the Town pursuant to Article 10.18 by December 1st, the Town may treat the lack of response by the County as the County's agreement.



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- 10.20. The County agrees to pay its portion of the Fire Capital Expenditure within 30 days from the date of receipt of an invoice from the Town.
- 10.21. Invoice
 - a. The Town shall invoice the County using the actual costs of the Capital Expenditures when the amount of the Capital Expenditures is known.
 - b. The Town shall include
 - i. copies of all invoices paid by the Town for the Capital Expenditures with an invoice to the County; and
 - ii. all documentation with respect to the project specific grants received for the Capital Expenditures.
- 10.22. If the County does not agree to acquisition or to pay all or some portion of its portion of the Fire Capital Expenditure, the matter shall be resolved in accordance with the dispute resolution provisions of this Agreement.
- 10.23. If the Town determines that there are emergency projects which require Capital Expenditures, it shall notify the County as soon as possible about the emergency project. The provisions of this Article with all necessary changes apply to the emergency projects.

Reserve Fund and Replacement Schedule

- 10.24. The Parties agree that upon the signing of this Agreement, the Town shall forward its Fire Capital replacement schedule to the County.
- 10.25. The Parties shall establish the terms of their respective reserve funds.

Rights on Termination or Basic term expiration

- 10.26. The Parties agree that the Town owns the firefighting equipment as set out in Schedule "H" as of the effective date of this Agreement.
- 10.27. If this agreement is terminated prior to the Term of this Agreement by either Party or is not renewed upon expiration of the Term, the Town shall reimburse the County proportionally for its contributions towards the Town Fire Capital Expenditures based on the market values for major vehicles, such as a pumper truck, a rescue vehicle, a tanker, and a hazmat unit.
- 10.28. Alternately to 10.27, the County may acquire the jointly funded Town Fire Capital for an amount that is proportional to the Town's contributions toward that capital based on market values if the Town wishes to dispose of the same.
- 10.29. If neither Party wishes to retain the ownership to these units, the units shall be sold and the proceeds shall be divided between the Parties proportionally to their contributions.

COUNTY 
TOWN 



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	Mackenzie County Emergency Advisory Committee Meeting

BACKGROUND / PROPOSAL:

The Mackenzie County Emergency Advisory Committee meets a minimum of twice a year (spring/fall) in order to adequately address its scope of work. Administration is seeking Council's input on scheduling a meeting sometime this spring. This committee includes all of Council with the quorum being three members of Council.

Agenda items for the meeting are proposed as follows:

1. Review Terms of Reference for the Committee
2. Review the Emergency Management Plan
3. Review the Regional Emergency Management Bylaw
4. Review new Alberta Emergency Management Agency Regulations
5. Training for Council
 - a. Disaster Forum AEMA Conference
 - b. Other

OPTIONS & BENEFITS:

Please be prepared to discuss dates for this meeting.

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

Author: D. Munn Reviewed by: _____ CAO: _____

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Mackenzie County Emergency Advisory Committee Meeting be scheduled for _____, 2019.

Author: _____ Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Bill McKennan, Director of Finance
Title:	Tax Penalty Date

BACKGROUND / PROPOSAL:

The 2019 Combined Assessment and Tax Notice were mailed on May 15, 2019 with a due date of June 28, 2019. Bylaw 1136-19 sets out the penalties for nonpayment of Taxes and Tax Arrears. Taxes or any portion of the current tax year that remain unpaid after the due date have late penalties imposed on the following dates and rates as follows:

Current Taxes	July 5	Six per cent (6%)
Current Taxes	September 1	Nine per cent (9%)
Current Taxes	November 1	Twelve per cent (12%)

The current events related to the wildfires, postal deliveries, etc. may have created some logistical issues related to payment of bills and the timing requirements related to taxation matters under the *Municipal Government Act*.

Council may provide relief by amending the tax penalty date from July 5 to a later date.

OPTIONS & BENEFITS:

Council may alter the tax penalties dates by amending Bylaw 1136-19 with the new dates.

COSTS & SOURCE OF FUNDING:

The deferral of the tax penalty date will result in reduced income for the County. For each one-month deferral, the loss of revenue would be in the \$90,000 to \$130,000 range.

Author: _____ Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Staff will provide public notification through the County's web site and the local paper.

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the tax penalty date report be received for information.

Author: _____ Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Bill McKennan, Director of Finance
Title:	Financial Reports – January 1, 2019 to April 30, 2019

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – April 16, 2019)
- A report of funds invested in term deposits and other securities (January – April 2019)

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

POLICY REFERENCES:

Policy FIN010 – Financial Reports

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January – April 2019 be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

Mackenzie County Summary of All Units January 1 - April 30, 2019

	2017 Actual Total	2018 Budget Total	2019 Budget	2019 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES					
100-Municipal Taxes	\$23,443,283	\$24,555,603	\$25,673,767		\$25,673,767
101-Lodge Requisition	\$455,825	\$581,534	\$608,794		\$608,794
102-School Requisition	\$6,521,520	\$6,172,537	\$6,193,455		\$6,193,455
Designated Industrial Properties	\$0	\$42,379	\$96,741		\$96,741
124-Frontage	\$103,557	\$103,250	\$99,450		\$99,450
261-Ice Bridge	\$130,000	\$140,000	\$140,000	\$120,000	\$20,000
420-Sales of goods and services	\$577,825	\$498,400	\$490,916	\$230,639	\$260,277
421-Sale of water - metered	\$3,075,611	\$3,122,750	\$3,076,120	\$1,053,343	\$2,022,777
422-Sale of water - bulk	\$998,789	\$952,050	\$980,682	\$288,842	\$691,840
424-Sale of land	\$8,000	\$0	\$10,000		\$10,000
510-Penalties on taxes	\$1,030,335	\$1,300,000	\$700,000	\$322,534	\$377,466
511-Penalties of AR and utilities	\$59,519	\$65,750	\$29,000	\$15,755	\$13,245
520-Licenses and permits	\$46,704	\$39,000	\$41,000	\$30,328	\$10,672
521-Offsite levy	\$21,851	\$0	\$20,000		\$20,000
522-Municipal reserve revenue	\$70,980	\$60,000	\$60,000	\$14,400	\$45,600
526-Safety code permits	\$241,453	\$225,000	\$225,000	\$31,096	\$193,904
525-Subdivision fees	\$30,350	\$35,000	\$35,000	\$27,435	\$7,565
530-Fines	\$22,685	\$50,000	\$30,000	\$1,995	\$28,005
531-Safety code fees	\$9,764	\$9,000	\$9,000	\$1,248	\$7,752
550-Interest revenue	\$452,659	\$500,000	\$500,000	\$119,487	\$380,513
551-Market value changes	(\$2,319)	\$125,500			\$0
560-Rental and lease revenue	\$127,969	\$0	\$136,455	\$26,800	\$109,655
570-Insurance proceeds	\$3,234	\$0			\$0
592-Well drilling revenue		\$0	\$25,000		\$25,000
597-Other revenue	\$124,614	\$91,500	\$56,000	\$6,516	\$49,484
598-Community aggregate levy	\$118,216	\$80,000	\$50,000		\$50,000
630-Sale of non-TCA equipment	\$16,146	\$0			\$0
790-Tradeshaw Revenues	\$23,248	\$30,000		\$10	(\$10)
840-Provincial grants	\$788,122	\$1,475,450			\$0
909-Other Sources -Grants			\$42,000	\$11,800	\$30,200
Reserves		\$3,090,983			
911-MSI Grant			\$112,630		\$112,630
912-FRIAA Grant			\$301,520		\$301,520
913-ACP Grant			\$108,306		\$108,306
915-FCSS Grant			\$298,682	\$169,612	\$129,070
919-Other Grants			\$267,414	\$57,000	\$210,414
920-ML	\$2,500				\$0
930-Sale of Asset	\$552,560			\$4,000	(\$4,000)
949-RB-ZA Reserve			\$3,482		\$3,482
951-RB-LC Reserve			\$2,393		\$2,393
957-GCR Reserve			\$15,000		\$15,000
972-GOR Reserve			\$2,048,820		\$2,048,820
976-GOO Reserve			\$1,417		\$1,417
TOTAL REVENUE	\$39,055,001	\$43,345,686	\$42,488,044	\$2,532,841	\$39,955,203
Excluding Requisitions	\$31,522,596	\$36,549,236	\$35,589,054	\$2,532,841	

Mackenzie County Summary of All Units January 1 - April 30, 2019

	2017 Actual	2018 Budget	2019	2019 Actual	\$ Variance
	Total	Total	Budget	Total	(Remaining)
OPERATING EXPENSES					
110-Wages and salaries	\$7,108,121	\$7,449,750	\$7,564,332	\$2,209,249	\$5,355,083
132-Benefits	\$1,377,797	\$1,530,550	\$1,574,472	\$510,870	\$1,063,602
136-WCB contributions	\$78,085	\$115,500	\$120,191	\$26,376	\$93,815
142-Recruiting	\$19,227	\$15,000	\$15,000	\$933	\$14,067
150-Isolation cost	\$92,184	\$100,900	\$100,800	\$30,923	\$69,877
151-Honoraria	\$579,179	\$684,200	\$705,300	\$174,417	\$530,883
211-Travel and subsistence	\$343,183	\$419,900	\$512,586	\$106,954	\$405,632
212-Promotional expense	\$71,341	\$84,000	\$50,500	\$1,694	\$48,806
214-Memberships & conference fees	\$130,382	\$157,550	\$165,345	\$48,759	\$116,586
215-Freight	\$93,365	\$116,000	\$138,450	\$29,713	\$108,737
216-Postage	\$53,504	\$46,550	\$56,050	\$17,984	\$38,066
217-Telephone	\$123,156	\$144,010	\$139,970	\$40,527	\$99,443
221-Advertising	\$72,961	\$72,850	\$79,500	\$105,080	(\$25,580)
223-Subscriptions and publications	\$7,630	\$11,650	\$11,150	\$3,238	\$7,912
231-Audit fee	\$75,600	\$90,000	\$90,000	\$55,500	\$34,500
232-Legal fee	\$109,152	\$85,000	\$85,000	\$3,200	\$81,800
233-Engineering consulting	\$56,742	\$169,000	\$213,000	\$19,965	\$193,035
235-Professional fee	\$1,582,817	\$1,655,900	\$505,040	\$194,514	\$310,526
236-Enhanced policing fee	\$150,067	\$312,600	\$320,600	\$40,000	\$280,600
239-Training and education	\$84,345	\$151,200	\$119,254	\$23,611	\$95,643
242-Computer programming	\$89,701	\$122,100	\$207,500	\$70,970	\$136,530
243-Waste Management		\$0	\$589,200	\$95,324	\$493,876
251-Repair & maintenance - bridges	\$75,406	\$42,000	\$44,500		\$44,500
252-Repair & maintenance - buildings	\$153,643	\$206,250	\$139,315	\$33,745	\$105,570
253-Repair & maintenance - equipment	\$344,519	\$363,200	\$416,985	\$121,666	\$295,319
255-Repair & maintenance - vehicles	\$119,764	\$129,800	\$104,500	\$23,319	\$81,181
258-Contract graders	\$110,488	\$150,850	\$656,736	\$72,062	\$584,674
259-Repair & maintenance - structural	\$1,643,522	\$1,888,050	\$1,586,350	\$107,479	\$1,478,871
260-Roadside Mowing & Spraying		\$0	\$407,800		\$407,800
261-Ice bridge construction	\$131,094	\$130,000	\$120,000	\$89,730	\$30,270
262-Rental - building and land	\$28,746	\$65,800	\$66,200	\$17,150	\$49,050
263-Rental - vehicle and equipment	\$73,965	\$89,350	\$145,234	\$57,068	\$88,166
266-Communications	\$103,920	\$119,100	\$151,605	\$68,750	\$82,855
271-Licenses and permits	\$9,850	\$12,900	\$25,875	\$4,563	\$21,312
272-Damage claims	\$3,560	\$5,000	\$5,000		\$5,000
274-Insurance	\$398,646	\$322,800	\$397,800	\$333,205	\$64,595
342-Assessor fees	\$286,581	\$260,000	\$280,000	\$50,145	\$229,856
290-Election cost	\$12,372	\$5,000	\$3,000		\$3,000
511-Goods and supplies	\$1,107,408	\$881,700	\$919,209	\$197,733	\$721,476
515-Lab Testing		\$0	\$45,250	\$10,465	\$34,785
521-Fuel and oil	\$817,731	\$815,050	\$1,009,274	\$220,208	\$789,066
531-Chemicals and salt	\$321,301	\$341,800	\$407,800	\$87,192	\$320,608
532-Dust control	\$545,077	\$1,065,000	\$802,000		\$802,000
533-Grader blades	\$214,340	\$144,000	\$152,000	\$5,560	\$146,440
534-Gravel (apply; supply and apply)	\$1,611,653	\$3,961,000	\$2,135,000	\$33,291	\$2,101,709
543-Natural gas	\$88,256	\$92,750	\$122,175	\$58,654	\$63,521
544-Electrical power	\$668,089	\$672,350	\$706,545	\$237,111	\$469,434
550-Carbon Tax	\$73,658	\$112,500	\$122,000	\$36,078	\$85,922
710-Grants to local governments	\$1,336,499	\$1,721,400	\$2,330,249	\$48,528	\$2,281,721
735-Grants to other organizations	\$2,063,041	\$2,222,819	\$2,406,054	\$1,232,654	\$1,173,400
747-School requisition	\$6,512,618	\$6,193,622	\$6,193,455	\$1,546,755	(\$1,546,755)
750-Lodge requisition	\$461,788	\$581,534	\$608,794		\$0
Designated Industrial Properties	\$0	\$42,379	\$96,741		
810-Interest and service charges	\$24,104	\$25,000	\$23,000	\$7,029	\$15,971
831-Interest - long term debt	\$510,030	\$472,500	\$623,034	\$17,952	\$605,082

Mackenzie County Summary of All Units January 1 - April 30, 2019

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019</u>	<u>2019 Actual</u>	<u>\$ Variance</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Total</u>	<u>(Remaining)</u>
832-Principle - Long term debt	\$1,691,602	\$1,926,300	\$1,632,479	\$224,987	\$1,407,492
763-Contributed to Capital Reserve	\$13,350	\$148,400	\$499,977		\$499,977
764-Contributed to Capital Reserve	\$171,250	\$1,267,781	\$1,649,727		\$1,649,727
921-Bad Debt	\$49,552	\$646,000	\$250,000	\$1,868	\$248,132
Non-TCA projects	\$1,316,224	\$2,708,576	\$1,804,141	\$351,991	\$1,487,150
TOTAL EXPENSES	<u>\$35,392,186</u>	<u>\$43,366,771</u>	<u>\$42,453,044</u>	<u>\$9,106,735</u>	<u>\$26,482,319</u>
Excluding Requisitions	\$28,417,779	\$36,549,236	\$35,554,054	\$2,532,841	

Investment Report at the period ending April 30, 2019

Reconciled Bank Balance on April 30, 2019

Reconciled Bank Balance \$ 952,231.65

Investment Values on April 30, 2019

Short term investments (EM0-0377-A)	\$ 3,322,104.12
Short term T-Bill (1044265-26)	\$ 246,745.83
Long term investments (EM0-0374-A)	\$ 8,552,983.90
Short term notice on amount 31 days	\$ 6,290,603.62
Short term notice on amount 60 days	\$ 15,637.86
Short term notice on amount 90 days	\$ 25,161.14
Vision Credit Union - 2 year	\$ 2,074,680.00

Total Investments **\$ 20,527,916.47**

Total Bank Balance and Investments **\$ 21,480,148.12**

Amount committed to fund 2019 Capital Projects \$ 7,408,309

Amount committed to fund 2019 non TCA Projects \$ 1,187,851

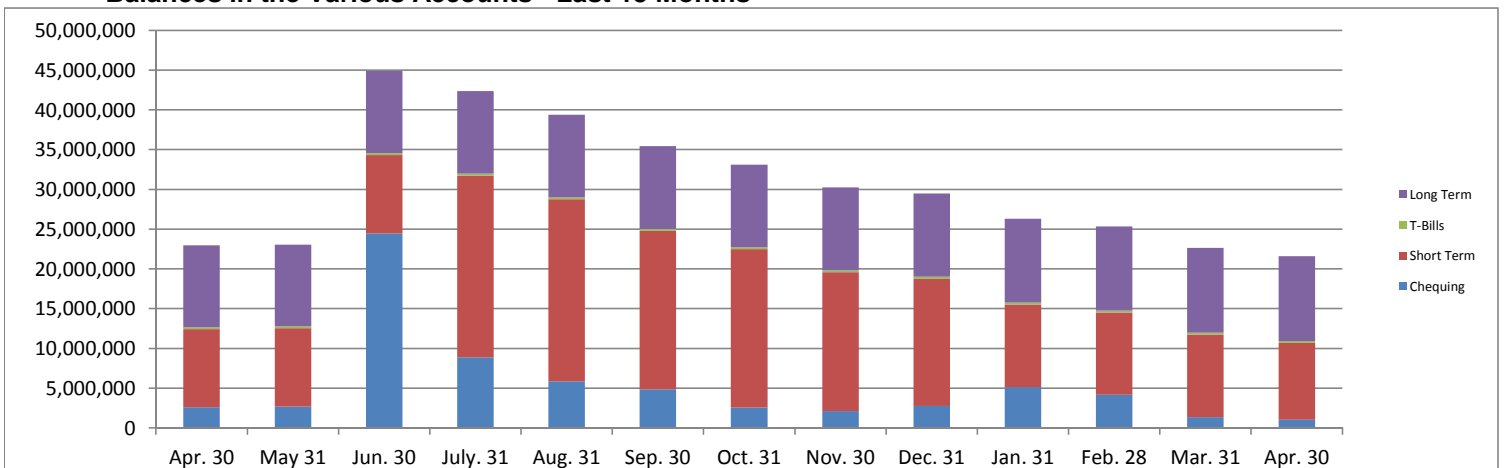
Total Unrestricted Bank Balance and Investments **\$ 12,883,988**

These balances include 'market value changes'.

Revenues

	Total YTD	Short Term YTD	Long Term YTD
Interest received from investments	\$ 148,966.60	\$ 104,877.12	\$ 44,089.48
Interest accrued from investments but not received.	\$ 118,362.83	\$ 25,731.51	\$ 92,631.32
	\$ 267,329.43	\$ 130,608.63	\$ 136,720.80
Interest received, chequing account	\$ 21,121.38	\$ 21,121.38	
Total interest revenues before investment manager fees	\$ 288,450.81	\$ 151,730.01	\$ 136,720.80
Deduct: investment manager fees for investments	\$ (13,334.55)	\$ (2,016.76)	\$ (11,317.79)
Total interest revenues after investment manager fees	\$ 275,116.26	\$ 149,713.25	\$ 125,403.01

Balances in the Various Accounts - Last 13 Months





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Bill McKennan, Director of Finance
Title:	2019 First Quarter reports of Honorariums and Related Expense Reimbursement for Councillors

BACKGROUND / PROPOSAL:

As previously reported to Council, prior to 2019 the federal government allowed a portion of an elected municipal officer's remuneration, specifically 1/3 of their salary, to be excluded from their taxable income. The federal government had permitted this tax free exemption in lieu of requiring elected officials to deduct from their earnings, mileage, office supplies and various other eligible employment expenses which they may incur related to their elected office.

Beginning in 2019, the effects of this change was as follows:

- Elected officials will no longer receive a 1/3 tax free exemption and will begin to pay income tax on their full salary
- Elected officials will be required to pay applicable CPP on the previous 1/3 tax free exemption amount.
- In lieu of the 1/3 tax free exemption elected officials will be able to deduct eligible employment expenses they incur for which they have not been reimbursed (local travel, office supplies, etc.) when filing their annual income tax return.

Amendments were made to the Bylaw for *Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members*, and a motion was made requesting that administration prepare a report reflecting these changes.

MOTION 18-11-915

MOVED by Councillor Wardley

That administration prepare a first quarter comparison using 2018 and 2019 rates on 2019 claims for Council honoraria and expenses.

CARRIED

Author: J. Batt Reviewed by: _____ CAO: _____

Attached is **Table 1** - Honorariums

The first quarter report of Honorariums paid to Council with the rates prior to amending and 1/3 exemption, and the amended rates with the tax implications. This report indicates that Councillors have not been disadvantaged with honorarium amendments, and the implementation of elected official's income being 100% taxable.

Attached is **Table 2** - Expenses

The first quarter report of expenses paid to Council with the rates prior to amending, and the amended rates. This report indicates that Councillors have not been disadvantaged with the amendment to the expense reimbursements.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2019 budget was amended to incorporate the necessary funds required for honorariums in the amount of \$60,000, and expenses in the amount of \$25,000.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Bylaw 1135-19 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

Author: J. Batt Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2019 First Quarter reports of Honorariums and Related Expense Reimbursement for Councillors be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

2019 First Quarter Councillor Honorarium Expense Claims report

Councillor	2018 Rates Honorarium	2019 Rate Honorarium	Difference
Bateman, Jacquie*	\$ 5,928.62	\$ 6,221.20	\$ 292.58
Braun, Peter	\$ 6,865.24	\$ 7,214.65	\$ 349.41
Cardinal, Cameron	\$ 10,769.68	\$ 10,894.33	\$ 124.65
Driedger, David	\$ 8,777.06	\$ 9,025.80	\$ 248.74
Jorgensen, Eric	\$ 9,361.77	\$ 9,866.79	\$ 505.02
Knelsen, Josh	\$ 14,280.15	\$ 14,491.98	\$ 211.83
Peters, Anthony	\$ 8,315.77	\$ 8,679.60	\$ 363.83
Peters, Ernest	\$ 7,769.70	\$ 8,025.48	\$ 255.78
Sarapuk, Walter	\$ 8,606.79	\$ 8,834.64	\$ 227.85
Wardley, Lisa	\$ 10,974.35	\$ 11,107.28	\$ 132.93
TOTAL	\$ 91,649.13	\$ 94,361.75	\$ 2,712.62

Councillor	2019 Rate Expense	2019 Rate Expense	Difference
Bateman, Jacquie*	\$ 970.00	\$ 1,009.00	\$ 39.00
Braun, Peter	\$ 4,550.98	\$ 4,774.81	\$ 223.83
Cardinal, Cameron	\$ 3,030.00	\$ 3,238.50	\$ 208.50
Driedger, David	\$ 3,730.30	\$ 3,958.88	\$ 228.58
Jorgensen, Eric	\$ 3,650.31	\$ 3,962.21	\$ 311.90
Knelsen, Josh	\$ 4,471.00	\$ 4,743.10	\$ 272.10
Peters, Anthony	\$ 3,050.85	\$ 3,247.76	\$ 196.91
Peters, Ernest	\$ 4,416.56	\$ 4,637.55	\$ 220.99
Sarapuk, Walter	\$ 5,441.63	\$ 5,766.83	\$ 325.20
Wardley, Lisa	\$ 10,360.40	\$ 11,468.02	\$ 1,107.62
TOTAL	\$ 43,672.03	\$ 46,806.66	\$ 3,134.63

Expenses include meals, lodging allowance, mileage, allowance for personal expenses.

Councillor	Honorarium Difference	Expense Difference	Overall
Bateman, Jacquie*	\$ 292.58	\$ 39.00	\$ 331.58
Braun, Peter	\$ 349.41	\$ 223.83	\$ 573.24
Cardinal, Cameron	\$ 124.65	\$ 208.50	\$ 333.15
Driedger, David	\$ 248.74	\$ 228.58	\$ 477.32
Jorgensen, Eric	\$ 505.02	\$ 311.90	\$ 816.92
Knelsen, Josh	\$ 211.83	\$ 272.10	\$ 483.93
Peters, Anthony	\$ 363.83	\$ 196.91	\$ 560.74
Peters, Ernest	\$ 255.78	\$ 220.99	\$ 476.77
Sarapuk, Walter	\$ 227.85	\$ 325.20	\$ 553.05
Wardley, Lisa	\$ 132.93	\$ 1,107.62	\$ 1,240.55
TOTAL	\$ 2,712.62	\$ 3,134.63	\$ 5,847.25

	\$ 5,847.25
	\$ (1,537.92)

Vehicle mileage rate under 5000 KM increased Jan 2019 from \$0.55 to \$0.58.

Increase in Councillor honorariums & Expenses after taxes w/ the variable km increase reflected

	\$ 4,309.33
--	--------------------

* No claims submitted for January & February except base honoraria



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Bill McKennan, Director of Finance
Title:	Municipal Government Board – Designated Industrial Property Complaint

BACKGROUND / PROPOSAL:

Administration received a letter from the Municipal Government Board (MGB) regarding a complaint received from Canadian Natural Resources Limited about the 2019 Designated Industrial Property Assessment. (Attached)

The MGB’s practice is to enable municipalities to participate as a party in the designated industrial complaint process, without having to file an official intervention pursuant to section 508 of the *Municipal Government Act*.

Municipalities must notify the MGB in writing with copies to the Complainant and the Respondent by June 13, 2019 if they wish to be an active participant.

There are 50 Counties/Municipalities names within the complaint, which Mackenzie County is one of the names. Mackenzie County has five tax rolls for Canadian Natural Resources Limited, with a total of \$29.43 to be collected for Designated Industrial Property taxes. As the Designated Industrial Property taxes are minimal, administration will not be an active participant in this complaint.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Administration will communicate to the Municipal Government Board that Mackenzie County will not be an active participant in this complaint.

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Government Board - Designated Industrial Property Complaint be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

STATUS OF COMPLAINT

VIA EMAIL

Our File: DIP19/CNRL/WILS-01

May 14, 2019

Brian Dell
Wilson Laycraft
Suite 1601, 333 11th Avenue SW
Calgary AB T2R 1L9
bdell@wilcraft.com

Chris Risling
Alberta Municipal Affairs
15th Floor 10155 102 Street
Edmonton AB T4J 4L4
chris.risling@gov.ab.ca

**Re: 2019 Designated Industrial Property Assessment Complaints
Canadian Natural Resources Limited**

Further to the above noted matter, the Municipal Government Board (MGB) has reviewed your complaint, and determined that it is complete and your appeal fee received.

The MGB Case Manager will be in contact with you shortly to discuss the length, location and date of the hearing. The MGB encourages you to contact the designated industrial assessor to determine if resolution is possible at any time before the hearing.

If the municipality wishes to participate actively in this complaint process, please read Attachment A for details. The MGB has attached a copy of the subject complaints.

If parties are aware of any difficulties that may arise or jeopardize the timelines, please contact Pam Gill, Case Manager at (780) 422-8653 or by e-mail at pam.gill@gov.ab.ca.



Municipal Government Board

Enclosures: Attachment A, Notice to Municipality
Attachment B, Complaint Form

cc: Randy Harsany, Canadian Natural Resources Limited
Kelsey Knox, Wilson Laycraft
Cate Watt, Municipal Affairs
Aaron Slotsve, Municipal Affairs
Steve White, Municipal Affairs
Michael Minard, Municipal Affairs
Affected Municipalities

ATTACHMENT A
NOTICE TO MUNICIPALITY

Re: 2019 (tax year) Designated Industrial Property Assessment Complaints

The Complainant/Assessee has filed a designated property assessment complaint with the MGB that may affect your municipality.

The MGB's practice is to enable municipalities to participate as a party in the designated industrial complaint process without having to file an official intervention pursuant to section 508 of the *Municipal Government Act*.

All parties actively involved in this matter will be given an opportunity to review all the relevant material and exchange argument and evidence with the Complainant and the Respondent. Such involvement is not to cause any delay or postponement to the hearing dates.

If your municipality wishes to become an active participant, you must notify the MGB in writing with copies to the Complainant and the Respondent by **June 13, 2019**.

Should your municipality ask to become an active party, the MGB requests that any withdrawal of your active status must be confirmed immediately with the MGB, the Complainant and the Respondent. This will prevent unnecessary correspondence and communications by the other parties and the MGB.

Should you choose not to participate, the MGB will not provide you with any further notice of upcoming hearings in this matter.

If you have any questions, please contact Pam Gill at (780) 422-8653.

Municipal Government Board

Alberta Municipal Government Board
 Designated Industrial Property Assessment Complaints
 Assessment Year 2018 (Tax Year 2019)

COMPLAINANT: CANADIAN NATURAL RESOURCES LIMITED
SCHEDULE "B"

DIPAUID/Roll Number	Incorrect Information	Why Information is incorrect	Correct Information	Summary
See Schedule "A" (all M&E)	The assessment is excessive as all forms of depreciation have not been accounted for. Minister's Guidelines ss. 1.002	The assessment does not allow for sufficient depreciation of the machinery and equipment due a number of factors including: inappropriate age life, obsolescence, marginal economic conditions and excess operating costs.	An additional depreciation allowance of a minimum of 50% is required to reflect economic obsolescence and external factors. This claimed allowance is subject to adjustment.	Schedule D, s. 5.000 of the Minister's M&E Guidelines provides for an adjustment for additional depreciation where a loss in value exists. The assessment should recognize a loss in value for the circumstances affecting the long term sustained depression of gas prices and other factors making these properties uneconomical.
See Schedule "A" (all B&S)	The building and structure assessment is in excess of market value. Minister's Guidelines contain no valuation standard. Minister's Guidelines ss. 1.002	The assessment does not allow for sufficient depreciation of the building and structures due to a number of factors including: inappropriate age life; marginal economic conditions and excess operating costs; all of which result in loss of value. The assessment fails to consider both economic and functional obsolescence.	An adjustment should be made for market (economic) and functional obsolescence. A 50% adjustment to the assessment is warranted. This claimed allowance is subject to adjustment. The building and structures are of increasingly diminished utility and value as properties approach consideration for shut in status.	The assessment fails to reflect market conditions; and known circumstances negatively affecting the life, feasibility and value of gas facilities as of the statutory condition date. The reduction in assessment is necessary to reflect their value, the additional loss in value and to ensure continued operation. Schedule D, s. 5.000 of the Minister's M&E Guidelines provides for an adjustment for additional depreciation where a loss in value exists.

Dated this 2nd day of May, 2019.

WILSON LAYGRAFT

Per:

GILBERT J. LUDWIG, Q.C.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1115-18 Municipal Reserve Closure Plan 052 2360, Block 2, 3MR (NW 3-106-15-W5M)

BACKGROUND / PROPOSAL:

Administration has received a request from a developer to purchase Municipal Reserve in order to consolidate their two (2) lots at the corner of Main Street and 94th Avenue.

Their request is to purchase the municipal reserve lot, close the adjacent lane, to consolidate all the land into one commercial lot. Once consolidated, the lots will have to be rezoned, as they are currently zoned as Hamlet Country Residential "H-CR" and La Crete Highway Commercial "LC-HC".

In order to sell the lot, the Municipal Reserve designation must be removed via bylaw. The applicant must purchase the Municipal Reserve from the County at market value. The market value of the land will be requested once Council has decided if they are willing to sell the Municipal Reserve and the designation is removed.

This item was taken to Council on September 24, 2018 for first reading where it was tabled with the following motion:

MOTION 18-09-709 *MOVED* by Councillor Knelsen

That Bylaw 1115-18 being a Municipal Reserve Closure Bylaw to cancel the municipal reserve lot, Plan 052 2360, Block 2, Lot 3MR, be TABLED to the next meeting for more information.

CARRIED

Author: K. Racine **Reviewed by:** C. Smith **CAO:**

Administration met with the developer to negotiate in regards to the road widening that will be needed in the future. It was agreed that the developer will purchase the Municipal Reserve at market value and that land can be taken for future road widening.

This item was on hold until a decision had been made in regards to 100A Street. At the March 12, 2019 Council Meeting Council made the following motion:

MOTION 19-03-168 **MOVED** by Councillor Braun

That the 100A Street future main street widening be referred to the Municipal Planning Commission for review and consideration of the following and that their recommendations be brought back to Council:

- *Road Corridor Width*
- *Current and Future Setbacks*

CARRIED

This item was taken to the Municipal Planning Commission on March 28, 2019 for review and consideration where the following motion was made:

MPC 19-03-042 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council that Mackenzie County retain a 40m corridor for 100 Street.

CARRIED

This item was taken back to Council on April 8, 2019 with the Municipal Planning Commission recommendation where the following motion was made:

MOTION 19-04-247 **MOVED** by Councillor Braun

That the County secure a 40 meter right of way on 100th Street in La Crete for future main street widening and that administration move forward to close 100A Street.

CARRIED

This means that the County will be required to allocate 10 m of the land on the west side for future road widening. In order to accommodate the developer, we can reallocate the Municipal Reserve to the west side.

Author: K. Racine **Reviewed by:** C. Smith **CAO:**

OPTIONS & BENEFITS:

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All expenses paid by the developer.

SUSTAINABILITY PLAN:

Goal E23 The County’s business communities can provide local products and services to meet consumer demand.

Strategy E23.3 Develop strategies to attract small- and medium-sized enterprises that provide support to the County’s existing business and industries.

Strategy 28.2 The County will support efforts to diversify its economic base.

COMMUNICATION/PUBLIC PARTICIPATION:

The bylaw will be advertised as per Municipal Government Act requirements as well as all adjacent landowners.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1115-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation, subject to public hearing input.

Author: K. Racine **Reviewed by:** C. Smith **CAO:**

BYLAW NO. 1115-18
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
FOR THE PURPOSE OF CLOSING A
MUNICIPAL RESERVE LOT BEING
PLAN 052 2360, BLOCK 2, LOT 3MR
IN ACCORDANCE WITH SECTIONS 671, 674, AND 675 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26
REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that the Municipal Reserve property, as outlined on Schedule "A" attached hereto, be subject to closure and consolidation, and

WHEREAS, notice of intention of Council to pass a bylaw will be published in a locally circulated newspaper and notify adjacent landowners in accordance with the Municipal Government Act, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY CLOSE, FOR THE PURPOSE OF CONSOLIDATION THE MUNICIPAL RESERVE PROPERTY DESCRIBED AS FOLLOWS, SUBJECT TO THE RIGHTS OF ACCESS GRANTED BY OTHER LEGISLATION OR REGULATIONS:

Part of Plan 052 2360
Block 2
Lot 3MR
Containing 0.87 hectares (2.15 acres) more or less
Excepting thereout all mines and minerals

READ a first time this ___ day of _____, 2019.

PUBLIC HEARING held this ___ day of _____, 2019.

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

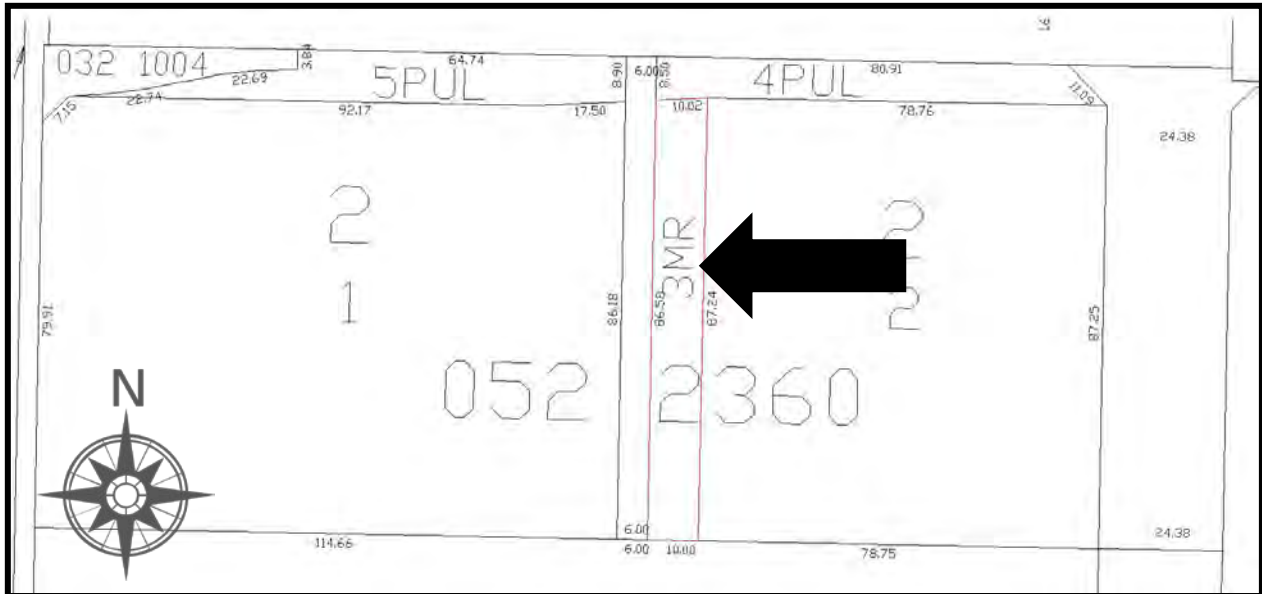
Lenard Racher
Chief Administrative Officer

BYLAW NO. 1115-18

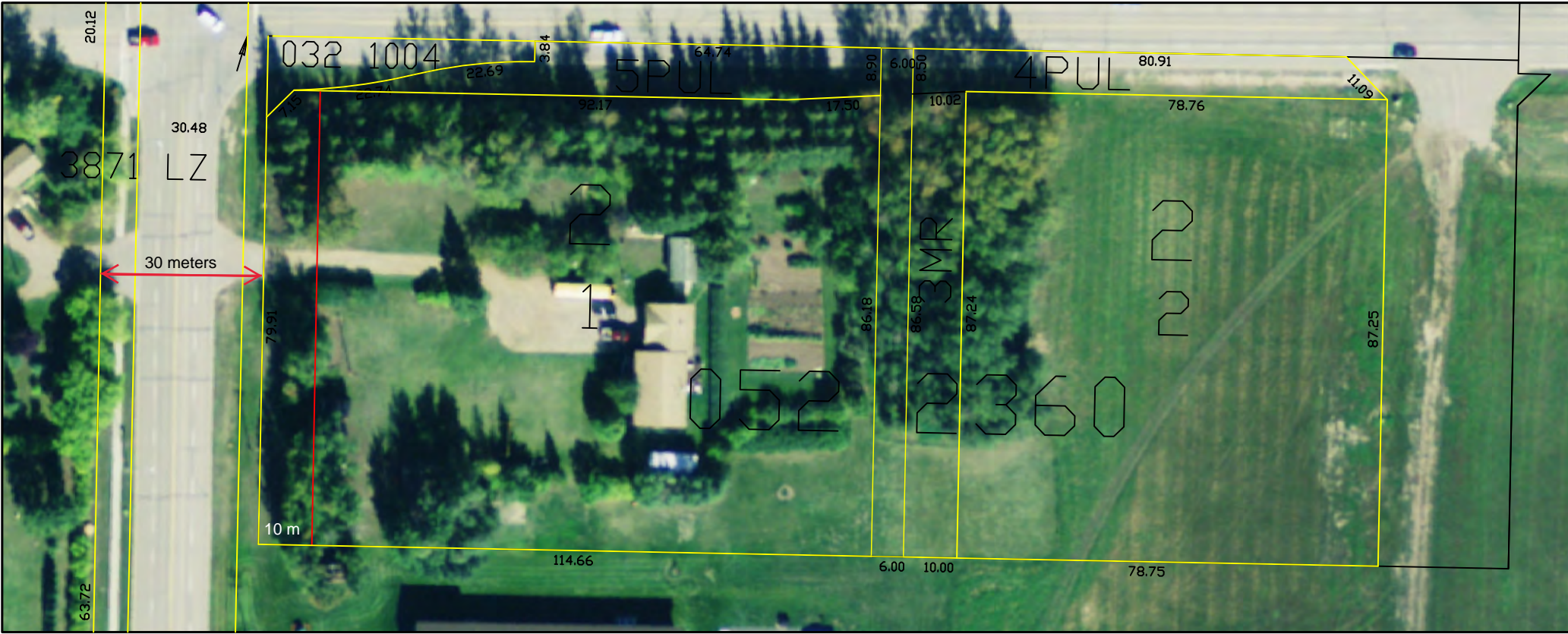
SCHEDULE "A"

1. That the land use designation of the following property known as:

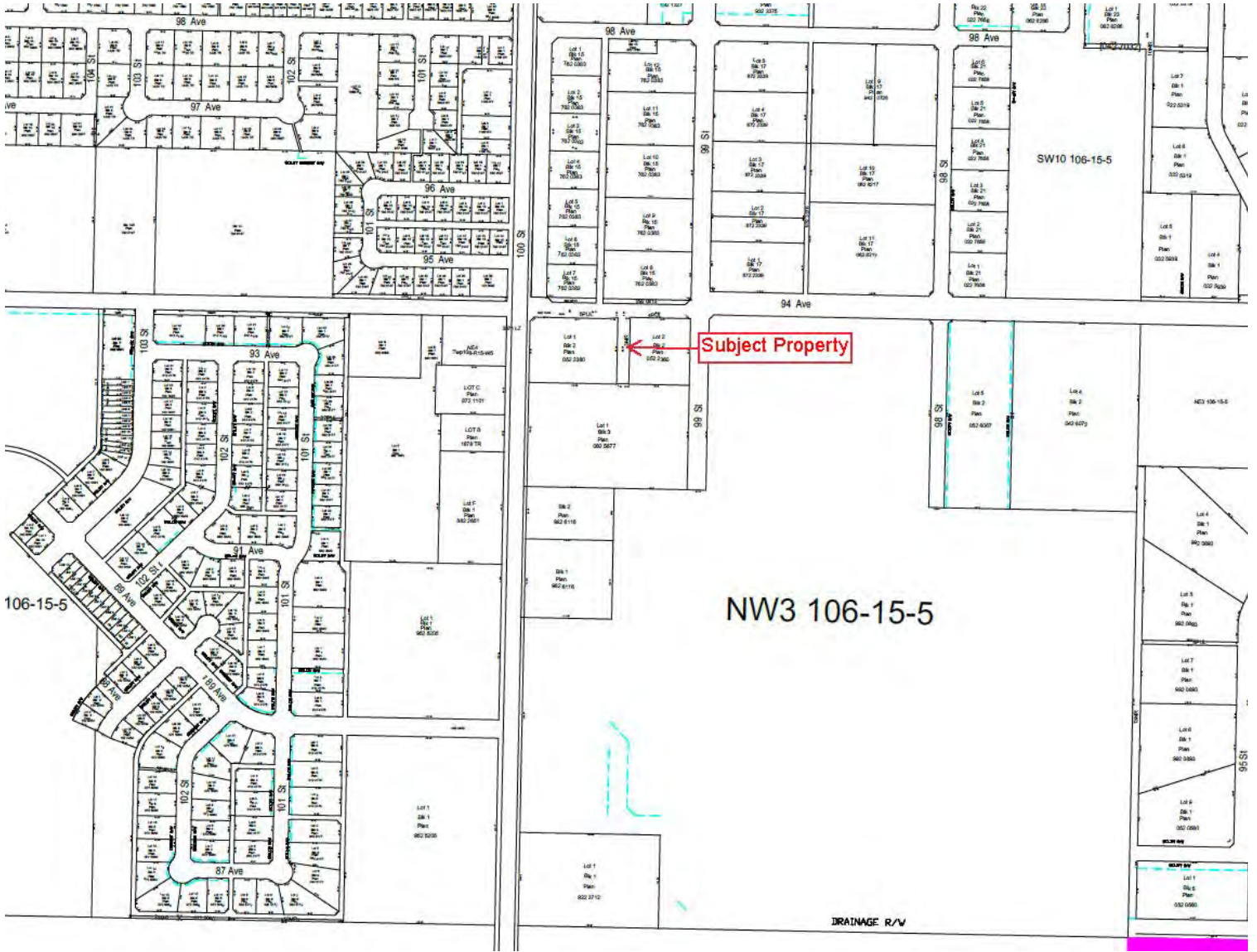
Part of Plan 052 2360, Block 2, Lot 3MR be closed and consolidated into Plan 1____.







APPLICATION



NOT TO SCALE

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Mackenzie County





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1116-18 Lane Closure Between Lots 1 & 3MR , Block 2, Plan 052 2360 (La Crete)

BACKGROUND / PROPOSAL:

Administration has received a request from a developer to purchase Municipal Reserve in order to consolidate their two (2) lots at the corner of Main Street and 94th Avenue.

Their request is to purchase the municipal reserve lot, purchase and close the adjacent lane, to consolidate all the land into one commercial lot. Once consolidated, the lots will have to be rezoned, as they are currently zoned as Hamlet Country Residential “H-CR” and La Crete Highway Commercial “LC-HC”.

In order to sell the lane, it must be closed via bylaw and approved by the Minister of Transportation. The applicant must purchase the lane from the County at market value. The market value of the land will be requested once Council has decided if they are willing to sell the Municipal Reserve and the designation is removed.

This application was circulated to referral agencies and there are no current utilities or easements within the lane.

This item was taken to Council on September 24, 2018 for first reading where it was tabled with the following motion:

MOTION 18-09-709 **MOVED** by Councillor Knelsen

That Bylaw 1115-18 being a Municipal Reserve Closure Bylaw to cancel the municipal reserve lot, Plan 052 2360, Block 2, Lot 3MR, be TABLED to the next meeting for more information.

CARRIED

Author: K Racine **Reviewed by:** C. Smith **CAO:**

Administration met with the developer to negotiate in regards to the road widening that will be needed in the future. It was agreed that the developer will purchase the Municipal Reserve at market value and that land can be taken for future road widening.

This item was on hold until a decision had been made in regards to 100A Street. At the March 12, 2019 Council Meeting Council made the following motion:

MOTION 19-03-168 **MOVED** by Councillor Braun

That the 100A Street future main street widening be referred to the Municipal Planning Commission for review and consideration of the following and that their recommendations be brought back to Council:

- Road Corridor Width
- Current and Future Setbacks

CARRIED

This item was taken to the Municipal Planning Commission on March 28, 2019 for review and consideration where the following motion was made:

MPC 19-03-042 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council that Mackenzie County retain a 40m corridor for 100 Street.

CARRIED

This item was taken back to Council on April 8, 2019 with the Municipal Planning Commission recommendation where the following motion was made:

MOTION 19-04-247 **MOVED** by Councillor Braun

That the County secure a 40 meter right of way on 100th Street in La Crete for future main street widening and that administration move forward to close 100A Street.

CARRIED

This means that the County will be required to allocate 10 m of the land on the west side for future road widening. The right of way on the east is currently 25 meters. A 30 meter right of way is desired therefore the County will allocate 5 meters to the east. In order to accommodate the developer, we can reallocate the Municipal Reserve to the

Author: K. Racine Reviewed by: C. Smith CAO:

west side and 5 meters of the lane can be reallocated to the east side for the right of way.

The developer will only be required to buy 1 meter of the lane at market value.

OPTIONS & BENEFITS:

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All expenses paid by developers.

SUSTAINABILITY PLAN:

Goal E23 The County’s business communities can provide local products and services to meet consumer demand.

Strategy E23.3 Develop strategies to attract small- and medium-sized enterprises that provide support to the County’s existing business and industries.

Strategy 28.2 The County will support efforts to diversify its economic base.

COMMUNICATION/PUBLIC ENGAGEMENT:

The bylaw will be advertised as per Municipal Government Act requirements as well as all adjacent landowners.

POLICY REFERENCES:

Not Applicable

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation, subject to public hearing input.

Author: K. Racine **Reviewed by:** C. Smith **CAO:** _____

BYLAW NO. 1116-18
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF
ROAD PLAN IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a portion of Public Lane as outlined on Plan 192 _____ attached hereto, be subject to a lane closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of consolidation, that portion of Public Lane described as follows, subject to the rights of access granted by other legislation or regulations:

Area 'A' Plan 192 _____

As outlined on Plan 192 _____

READ a first time this _____ day of _____, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

PUBLIC HEARING held this _____ day of _____, 2019.

APPROVED this _____ day of _____, 2019.

Approval valid for _____ months.

Minister of Transportation

READ a second time this ____ day of _____, 2019.

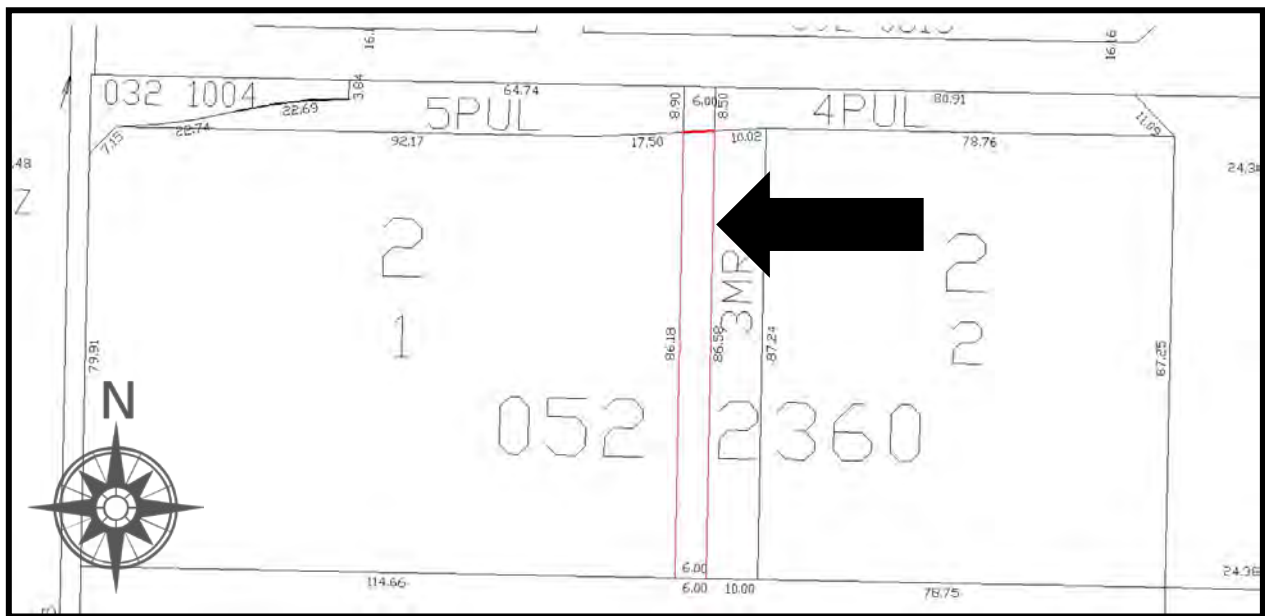
READ a third time and finally passed this ____ day of _____, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

BYLAW No. 1116-18

Plan 192 _____





231.343

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-Z

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032 1004

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892 0813

16.16

SPUL

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052

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6.00
6.00
10.00

86.58

2360

3MR

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10.02

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892 0813

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2

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16.16

2.14

87.25

11.09

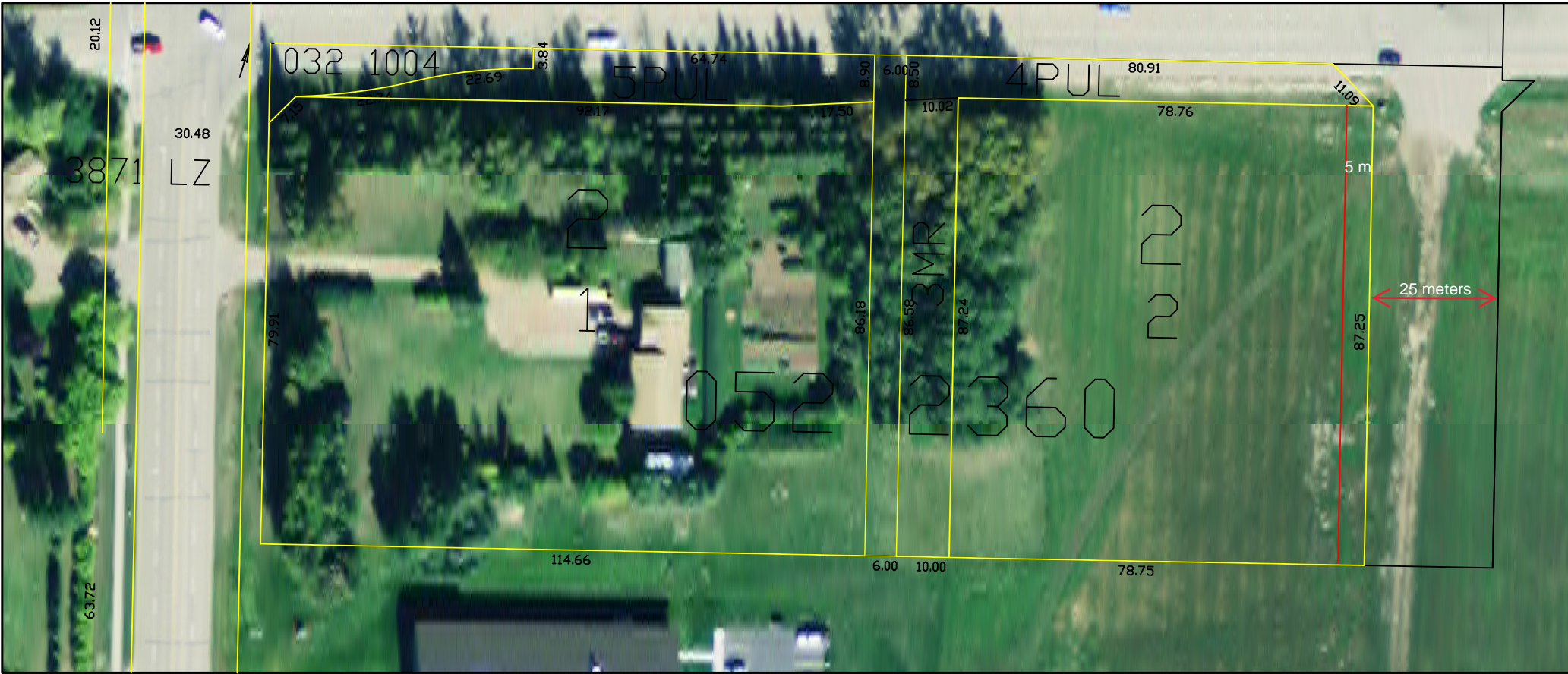
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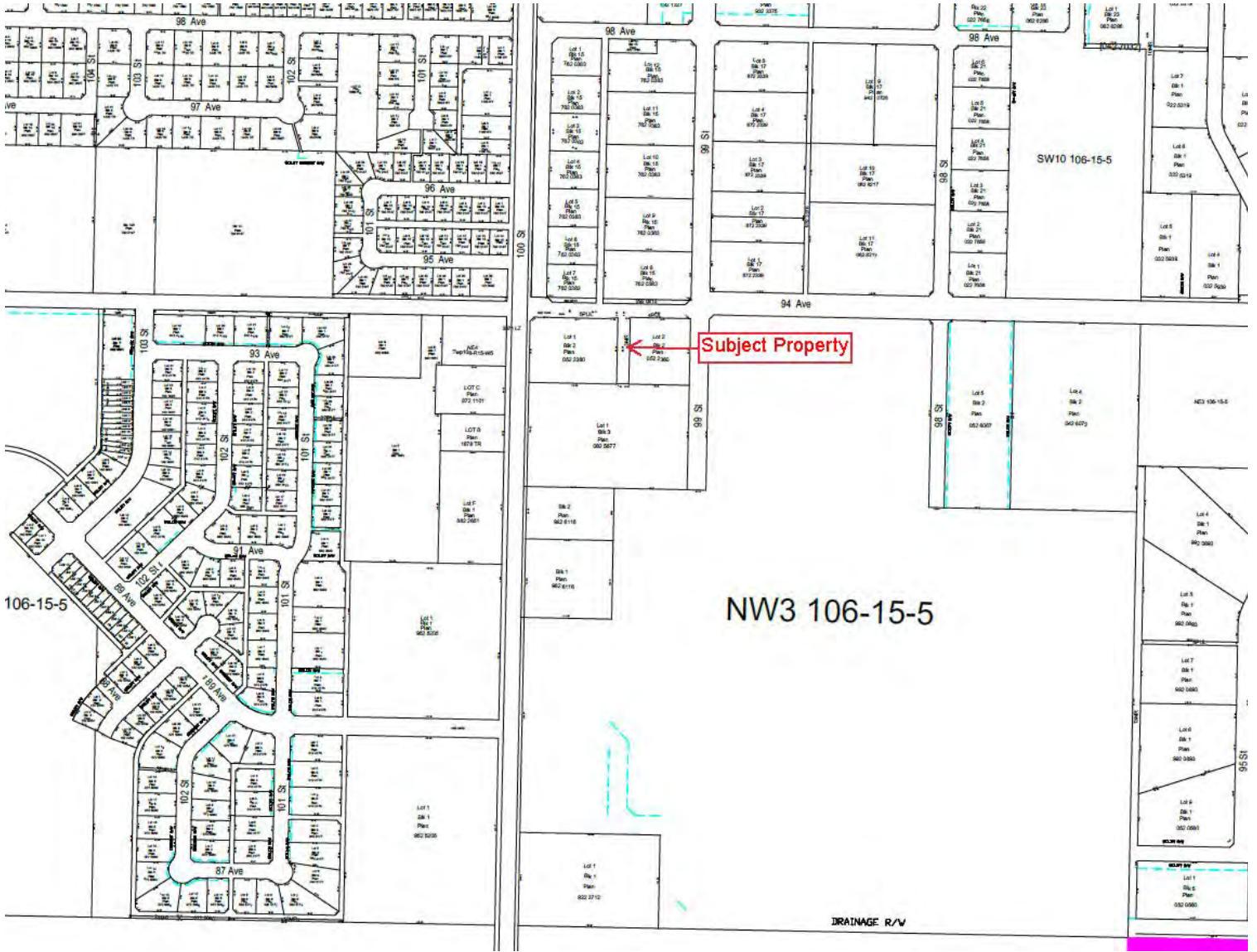
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863



APPLICATION



NOT TO SCALE

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Mackenzie County





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Inter-municipal Development Plan and Inter-municipal Collaboration Framework Time Extension

BACKGROUND / PROPOSAL:

The modernized Municipal Government Act (MGA) included a requirement that each municipality have an Inter-municipal Collaboration Framework (ICF) and an Inter-municipal Development Plan (IDP) (IDP may be exempt if certain criteria are met) with each of their neighbouring municipalities by the end of April, 2020.

Mackenzie County council and administration have been diligently working to complete these agreements, and have made significant progress to date. Several IDP exemptions have been submitted to the Minister of Municipal Affairs along with a couple of ICF agreements.

The County recently received confirmation from Alberta Municipal Affairs that the petition to form a new municipality (consisting of Wards 9 and 10 and the Town of Rainbow Lake) was sufficient. Because of the sufficiency of the petition, Municipal Affairs will be initiating a process to further pursue this possibility.

Two of the outstanding ICF/IDP agreements are with the towns located within the area that is being considered for a new municipality. Administration feels that the current process of considering a new municipality supersedes the MGA's requirement to have completed ICF and IDP agreements with each neighbouring municipality, and recommends to council that the County seek a time extension for the completion of these agreements until one (1) year after the conclusion of the process to consider a new municipality.

The County currently has various service, cost and revenue sharing agreements in place with the Town of High Level and Town of Rainbow Lake, and would continue to honour these existing agreements.

Author: B Peters **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

A time extension would allow the County to receive clarification on our own status prior to being required to continue and/or finalize negotiations with municipalities that may or may not require an ICF/IDP with Mackenzie County.

This would provide certainty to all parties, and not unduly take time and resources to negotiate an agreement that may not be relevant.

COSTS & SOURCE OF FUNDING:

The costs of requesting a time extension are nil.

SUSTAINABILITY PLAN:

The sustainability plan does not deal with items of this nature.

COMMUNICATION / PUBLIC PARTICIPATION:

Letters will be sent to the Minister of Municipal Affairs and the Towns of High Level and Rainbow Lake.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County requests that the Minister of Municipal Affairs grant a time extension for the completion of Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans between Mackenzie County and the Town of High Level and the Town of Rainbow Lake until one (1) year after the conclusion of the process/review to consider a new municipality within Mackenzie County.

Author: B Peters Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Canada's Fiddling Sensation Alberta Tour – Calvin Vollrath Concert

BACKGROUND / PROPOSAL:

A member of the local community is seeking support to host Canadian fiddler, Calvin Vollrath, in Fort Vermilion during his Alberta tour this fall. Tour dates are between September 19 – November 3, 2019.

See attached for more information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

\$4,000 plus GST and two nights accommodation.
Cost of Venue

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____

May 9,2019

To Whom This May Concern,

Hello, I have been contacted by the Canadian fiddler, Calvin Vollrath, to seek out a venue and support for his upcoming tour of Alberta and B.C. this fall. He is a big name in the fiddling world and having support from the M.D. or Agriculture or Heritage boards, I believe, would draw a larger crowd and provide for a more successful event. This is a rare opportunity from one of Canada's Greats and would be a real blessing for our community.

Calvin's heart is to visit every community he can in Alberta. My son, Jesse, attends Camp Calvin every summer, and Calvin informed Jesse that he would come and play in Fort Vermilion, as it is one of the communities he hasn't played in to date. Calvin recognizes the historical significance of our hamlet, who knows maybe he'll write a song for it!

If this opportunity is supported by the community and we confirm a date with Calvin, I will have to secure a venue, namely, the Complex, as I am unaware of any other possible venue in Fort.

Please enjoy reading the attached details and information on Calvin and contact me at 780-927-0008 or at mkozyj@ccewireless.ca for further discussion.

Thank you for your time and consideration,

Sandra Kozij

Canada's Fiddling Sensation

Calvin Vollrath

Calvin's love for music began at an early age when he used to mimic his father Art "Lefty" Vollrath with two butter knives. His father developed his own reputation as a great fiddler and passed on the family tradition. Calvin was raised on the Don Messer's Jubilee and at the age of 8, received his first fiddle. It was soon apparent Calvin was a natural. At 13, he entered his first fiddle contest and at the age of 17, he was already winning the Championship class. Calvin was twice crowned the Grand North American Old Tyme Fiddle Champion.

Calvin is a musical prodigy. To date, he has composed near 700 tunes, many of which have become standard contest and dance tunes across North America & Europe. His influence in the fiddle world is very evident. He has to his credit, 69 of his own albums, numerous music books of his original compositions and an instructional DVD. Calvin was commissioned to compose 5 fiddle tunes for the Vancouver Winter Olympics 2010 Opening Ceremonies to represent the various styles of fiddling our country has to offer. He also wrote the theme for the international fiddle convention "Fiddles of the World", held in Halifax NS in July 1999. When Calvin writes a tune for an individual, a place or an event, he has an uncanny sense of capturing their personality or expressing its atmosphere.

Calvin is very active in the teaching aspect of fiddle music and is touted by the Saskatchewan Cultural Exchange Society as one of the driving forces behind the revitalization of fiddle music. Calvin has taught at the Canadian Grand Masters Fiddle Camp in Ottawa since its inception in 1996. In 2007, he started his own camp in northeast Alberta, aptly named "Camp Calvin". He also teaches at numerous workshops throughout Canada and the United States. In August 2005, Calvin received the 'Lifetime Achievement Award' from The Canadian Grand Masters Fiddling Championship, in recognition and appreciation of his outstanding contribution to Old Time Fiddling. For his contribution, support and dedicated years of promoting & playing country music, Calvin was presented with another 'Lifetime Achievement Award' from the Alberta Men of Country Music (AMOCM) in 2007 and the 'Bev Munro Award' in 2009, sponsored by the Association of Canadian Country Music Legends. In 2011, Calvin was inducted into the 'North American Fiddlers Hall of Fame' in the state of New York. In 2016, Calvin had his name dedicated to St. Paul's welcome sign on the east & west end of town

Calvin is a world-class fiddler and represents Alberta and Canada internationally. Since his participation at the 2000 World Music Expo (WOMEX) in Berlin Germany, Calvin has toured several European countries. He also served as musical director for Hank Smith's band on his European tour from 1994-1996. In July 2006, Calvin was selected as one of 10 performers to represent Alberta at the Smithsonian Folklife Festival in Washington DC.

Calvin has recorded with the likes of Ian Tyson, Colleen Peterson & Laura Vinson to name a few and is still in demand as a studio musician for various Canadian artists and film and television productions. Calvin has appeared on many television shows including CTV's "Sun Country", CTV's "Number 1 West" and was musical director for CBC's "Native Nashville North". CBC's "Adrienne Clarkson Presents" aired a documentary on Métis fiddle music featuring Calvin Vollrath and John Arcand.

Calvin is a pleasure to watch on stage, his love for music is contagious and he can bring an audience to their feet. As one lady said after a Calvin Vollrath performance, "If I don't go to heaven when I die, I've been there tonight" and another remarked "If you can't dance to that, you better check your pulse".

Calvin Vollrath is a veteran recognized for his performing, teaching, judging and composing abilities. Calvin is now producing recordings for fiddlers from across the country in his home studio in St. Paul Alberta. Calvin is a premiere fiddler who is constantly in demand.

CALVIN VOLLRATH MUSIC

www.calvinvollrath.com
office@calvinvollrath.com

4513 - 45 Ave
St. Paul, Alberta T0A 3A3

Tel (780) 645-7748
Fax (780) 645-4989

Hello

My name is Calvin Vollrath. I'm a fiddler from St. Paul Alberta. I'm planning a tour of Alberta & BC this fall between September 19 – Nov 3, 2019 and I'd really like to add your community to the tour. I'm contacting many communities to see if they might be interested in hosting a Calvin Vollrath Concert. Assigning dates will happen once I've got the communities lined up so it works out best for travel plans.

I will be traveling with the incredible Jeremy Rusu from Winnipeg Manitoba. Jeremy is totally blind and is a fabulous musician on most any instrument. On this tour he will be playing piano, guitar & accordion. My wife, Rhea will also be performing with us. She is an amazing step dancer in the French Canadian style. We play a wide variety of music. We will take the older folks back to 'their time' with fiddle classics from the Don Messer era. We will play songs that come from the traditional country music era, Elvis Presley era, gospel music, and popular music. It will be a show suited for the whole family. You won't have to be just a fiddle fan to enjoy the show. If you like music, you will be entertained. It's all instrumental with stories to go along with each selection.

Here are a few video links to see Calvin in action:

What a Wonderful World with Jeremy - <https://www.youtube.com/watch?v=vsCKr2ln1NA>

Rhea Labrie step dancing - <https://www.youtube.com/watch?v=XJB8TFqzCW4>

Calvin with Vince Gill & the Time Jumpers (Nashville) - <https://www.youtube.com/watch?v=psltNDcrHFk>

Calvin playing a medley of fiddle tunes - <https://www.youtube.com/watch?v=ZEGE2oPPyOs>

Calvin & Jeremy (accordion) - https://www.youtube.com/watch?v=jY4a_sQZWjc

100's of videos of Calvin can be found on his YouTube channel - <https://www.youtube.com/user/macfiddleer>

If you're interested in hosting us in concert, please let me know at your earliest convenience as I can make plans accordingly. If you have any preferred dates, let me know. I'll try my best to make that happen.

Here are a few comments from our tour last fall in Alberta:

1. Totally enjoyable evening, all three performers! Awesome, inspiring! – Lois
2. This brought back a lot of great memories for me. Was truly one of the best for sure - Willie
3. Thanks for the outstanding show last night, it truly was one of our best shows – Raymond
4. Outstanding.... it was the best! - Lynda

Our fee is normally \$4000.00 plus GST and 2 rooms accommodation. This fee can be negotiable somewhat, if need be. Many of the concerts we do, the community has a supper/show type atmosphere. Some just do the concert format. Tickets for just a concert are usually between \$20 - \$30. Each community knows their price point.

It's not in my plan to travel with a PA, even though it could possibly happen if you are not prepared with a PA system. Please check out my website www.calvinvollrath.com to learn all about Calvin.

Sincerely,



Calvin Vollrath





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	2019 Ratepayer Meetings

BACKGROUND / PROPOSAL:

The ratepayer meetings were postponed due to the State of Local Emergency for the wildfires.

OPTIONS & BENEFITS:

Mackenzie County holds five ratepayer meetings throughout the County to meet with the public and present budget and activity highlights from the previous year, as well as anticipated projects for the current year. Council and administration are in attendance to highlight their department responsibilities and projects. This is a chance for the County to connect with the community and allow ratepayers to raise any questions or concerns.

To create opportunities for meaningful public participation in decisions that directly impact the public based on the municipality’s public participation policy (ADM056).

COSTS & SOURCE OF FUNDING:

2019 Operating Budget

SUSTAINABILITY PLAN:

N/A

Author: C. Gabriel Reviewed by: _____ CAO: _____

COMMUNICATION / PUBLIC PARTICIPATION:

Ratepayer meetings will be re-advertised in the newspaper, Big Deal Bulletin, and the County Facebook page.

POLICY REFERENCES:

Policy ADM056 Public Participation

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2019 annual ratepayer meetings be rescheduled as follows:

- Rocky Lane/High Level Rural - _____
- Zama - _____
- Tompkins Landing - _____
- La Crete – _____
- Fort Vermilion – _____

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the May 9, 2019 Municipal Planning Commission meetings are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of May 9, 2019 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Thursday, May 9, 2019 @ 10:30 a.m.

PRESENT: Erick Carter Chair, MPC Member
Beth Kappelar Vice Chair, MPC Member
John W Driedger MPC Member
Jacquie Bateman Councillor, MPC Member
David Driedger Councillor, MPC Member (via Teleconference)

ADMINISTRATION: Caitlin Smith Planning Supervisor
Ryleigh-Raye Wolfe Environmental Planner
Nicole Friesen Administrative Assistant/Recording Secretary

MOTION 1. CALL TO ORDER

Erick Carter called the meeting to order at 10:34 a.m.

2. ADOPTION OF AGENDA

MPC-19-05-065 MOVED by John W Driedger

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC-19-05-066 MOVED by Jacquie Bateman

That the minutes of the April 29th, 2019 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

None.

4. **TERMS OF REFERENCE**

For information.

5. **DEVELOPMENT**

None.

6. **SUBDIVISIONS**

a) **16-SUB-18 Isaac F Dyck (Time Extension)
2 Acre Subdivision
NW 2-106-15-W5M**

MPC-19-05-067 **MOVED** by Beth Kappelar

That a one (1) year time extension for Subdivision Application 16-SUB-18 in the name of Isaac F. Dyck on NW 02-106-15-W5M be GRANTED to expire on May 9, 2020.

CARRIED

b) **16-SUB-19 Cornelius B & Kathy Krahn
9.56 Acre Subdivision
SE 4-110-18-W5M**

MPC-19-05-068 **MOVED** by Jacquie Bateman

That Subdivision Application 15-SUB-19 in the name of Cornelius and Kathy Krahn on SE 4-110-18-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 9.56 acres (3.867 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.

- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$_____ per acre. Municipal reserve is charged at 10%, which is \$365 per subdivided acre. **9.56 acres** times \$____ equals \$_____.
- g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

**c) 23-SUB-19 Sommerfeld Mennonite Church
1.594 Acre Subdivision
SE 23-107-14-W5M**

MPC-19-05-069 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to waive the Municipal Reserve requirement and that subject to Council's approval that Subdivision Application 23-SUB-19 in the name of Sommerfeld Mennonite Church on SE 23-107-14-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 1.594 acres (0.645 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**

- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

David Driedger left the meeting at 10:45 a.m.

7. MISCELLANEOUS

- a) None.

8. IN CAMERA

None.

9. MEETING DATES

- ❖ Thursday, May 23, 2019 @ 1:00 p.m. in Fort Vermilion
- ❖ Friday, June 7, 2019 @ 10:00 a.m. in La Crete
- ❖ Thursday, June 27, 2019 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, July 25, 2019 @ 1:00 p.m. in Fort Vermilion

10. ADJOURNMENT

MPC-19-05-070 **MOVED** by John W Driedger

That the Municipal Planning Commission Meeting be adjourned at 10:47 a.m.

CARRIED

These minutes were adopted this 23rd day of May, 2019.

Erick Carter, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 12, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Alberta Municipal Health and Safety Association (Certificate of Recognition (COR))
- Correspondence – VSI Services (First Quarter Report)
- Correspondence – Alberta Professional Outfitters Society Letter to Minister of Agriculture and Forestry
- Correspondence – Town of High Level (KAIROS Blanket Exercise)
- Correspondence – Northern Sunrise County Letter to Minister of Alberta Transportation (Reclassification of Service Rigs and Replacing of Rural Road Permits)
- RMA Bulletin – Municipal Impacts of a Late Provincial Budget
- RMA Bulletin – RMA Advocates for Municipal Authority on Road Permits
- FCM – Canadian Energy Campaign
- Mackenzie County Search & Rescue River Access Plan
- Mackenzie Library Board Meeting Minutes
- Alberta Government News Release – Revitalizing municipalities across Alberta (Property Tax Incentives)
-
-
-
-
-

Author: C. Gabriel Reviewed by: _____ CAO: _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Mackenzie County Action List as of May 7, 2019

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	Len	Expression of Interest Submitted
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. RFD to Council once response is received to our application.
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Doug Len	Application for purchase of Hutch Lake has been filed.
August 9, 2016 Regular Council Meeting			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners.
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Byron Bill	In progress.
August 23, 2017 Council Meeting			

Motion	Action Required	Action By	Status
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred Byron	Finalizing report then draft offsite levy bylaw.
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Paperwork complete. Waiting for approvals.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.	Doug	Funding transfer complete. MSI Funding as per Motion 18-06-483 Disposal expected in Sept 2019
April 25, 2018 Council Meeting			
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Doug	Application submitted. FNC process
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Doug	Sketch plan completed. Application to purchase is in progress.
May 23, 2018 Council Meeting			
18-05-399	That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.	Fred	Application submitted for GIPG.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Dave	In progress. Need engineering report.
June 27, 2018 Council Meeting			
18-06-471	That the operating costs for the proposed La Crete Wellness Centre be brought back for review prior to passing the Borrowing Bylaw.	Doug	Society to provide operation costs.
18-06-476	That administration bring back the Purchasing Authority Directive and Tendering Process Policy to a future council meeting with recommendations to change the COR/SECOR requirements.	Bill	In progress

Motion	Action Required	Action By	Status
August 14, 2018 Council Meeting			
18-08-564	That the Agricultural Service Board create a follow-up procedure for weed notices and Agricultural Appeal Board decisions.	Grant	Draft going to next ASB meeting. 2019-06-18
October 9, 2018 Council Meeting			
18-10-763	That administration proceeds with the water diversion licences as discussed.	Fred	In progress
October 24, 2018 Council Meeting			
18-10-849	That the operation of the Handi-Van program be passed on to a non-profit community organization and that administration be directed to request Expressions of Interest from the community.	Doug	LC – Completed Working with FV FCSS
November 13, 2018 Regular Council Meeting			
18-11-883	That the stray livestock discussion be referred to the Agricultural Service Board for review and recommendation to Council.	Grant	ASB meeting 2019-06-18
18-11-885	That the Zama Water Treatment Improvements Project be retendered with a project scope change.	Fred	In progress
18-11-910	That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.	Byron Dave	Advertised In progress
December 11, 2018 Regular Council Meeting			
18-12-1009	That the La Crete Recreation Board be reimbursed for the operational items that were overspent in the amount of \$14,279.37 with funding coming from the La Crete Recreation Board's 2018 previously approved capital funds. <ul style="list-style-type: none"> • Review Engagement Bill (\$4,371.25) • Artificial Ice Plant Start-up (\$4,908.12) • VRA Natural Gas Filler (\$2,000.00) • Gas Detector and Exhaust Fan (\$3,000.00) 	Doug	Will be paid based on submission of receipts.
18-12-1019	That the RCMP Crime Mapping be linked to the Mackenzie County website.	Carol	Completed
January 14, 2019 Budget Council Meeting			
19-01-010	That the Zama Road LOC project report be received for information and that the bridge request from Paramount be brought back for consideration.	Len	Discuss at Paramount Meeting June 2019
January 16, 2019 Regular Council Meeting			
19-01-025	That administration redraft a condensed Public Consumption of Cannabis Survey, with consumption meaning smoking or vaping.	Carol	Committee of the Whole Meeting 2019-05-21
19-01-036	That Council direct Administration, based on Ministerial Order No. MSL: 047/18, to request an exemption from the Minister of Municipal Affairs from the requirements	Byron	In progress

Motion	Action Required	Action By	Status
	in Sections 605 and 631 of the Municipal Government Act (MGA) for the municipalities of Northern Sunrise County and Mackenzie County to create an Inter-municipal Development Plan (IDP) between the two parties, as the common boundaries between the two is composed entirely of provincial Crown Land.		
February 12, 2019 Regular Council Meeting			
19-02-062	That the 2018 tax recovery public auction be adjourned for the following properties: <ul style="list-style-type: none"> • Tax Roll 077071 • Tax Roll 300574 • Tax Roll 296347 • Tax Roll 106062 • Tax Roll 148080 	Bill	Sale June 12, 2019
19-02-063	That administration continue to investigate the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council.	Don	In progress
19-02-071	That Mackenzie County apply for the Community Capacity Building Program Grant through Energy Efficiency Alberta to help assess the viability of generating electrical power from biomass in the La Crete area.	Byron	Application unsuccessful
February 27, 2019 Regular Council Meeting			
19-02-107	That a letter of support be provided for the Northwest Species at Risk Committee Alberta Biodiversity Monitoring Institute Collaborative Caribou Ranges Research Project.	Byron	
19-02-109	That Mackenzie County partner with the Regional Economic Development Initiative on a 50/50 cost sharing basis for the Power Generation Strategy Study (estimated cost is \$70,000).	Byron	Completed
19-01-117	That administration proceed with Plan 5999CL in Fort Vermilion as discussed.	Byron	In progress
March 12, 2019 Regular Council Meeting			
19-03-169	That Mackenzie County proceed with stakeholder and community engagement to identify rural industrial lands neighbouring the hamlet of La Crete.	Byron	June 2019
19-03-171	That the draft smoke management bylaw be redrafted with the following: <ul style="list-style-type: none"> • No burning within the white zone (agricultural land) without a permit. No burning between November 1st and February 28th. • No burning within the green zone within 10 miles of a major roadway without a permit. 	Carol Len	In progress Under review due to jurisdiction restrictions under the MGA

Motion	Action Required	Action By	Status
19-03-186	That Mackenzie County investigate partnering with the Town of High Level and the Town of Rainbow Lake to host the 2022 Alberta Summer Games.	Byron	Tri-Council Meeting discussion
March 27, 2019 Regular Council Meeting			
19-03-200	That Bylaw 1115-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be TABLED until the plan for La Crete 100A Street is reviewed by Council.	Byron	2019-05-22
19-03-201	That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be TABLED until the plan for La Crete 100A Street is reviewed by Council.	Byron	2019-05-22
19-03-203	That Mackenzie County attempt to become part of the new monitoring committee for Wood Buffalo National Park.	Byron	
19-03-204	That the Fort Vermilion – Peace River Flood Risk Assessment Final Report conducted by Northwest Hydraulic Consultants be received for information and that the County request additional involvement in the Phase II study by Alberta Environment and Parks.	Byron	Completed
19-03-210	That Mackenzie County continue to fund the RCMP Enhanced Policing Position – School Resource Officer, subject to financial contribution by the Fort Vermilion School Division; and that Mackenzie County continue to fund the second RCMP Enhanced Policing Position (½ time School Resource Officer and ½ time La Crete Community Policing).	Len Carol Doug	In progress
19-03-211	That administration work with the Fort Vermilion School Division and the RCMP to review and bring back a revised Memorandum of Understanding for Enhanced Policing services.	Len Carol Doug	Meeting held 2019-04-04 MOU in progress
19-03-214	That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County.	Len Carol	Meeting to be arranged
April 8, 2019 Regular Council Meeting			
19-04-232	That administration be directed to apply for funding to complete a scoping audit for the La Crete and Fort Vermilion Recreation Complexes through the Recreation Energy Conservation (REC) Program and, if successful, bring these audits back to Council for further direction.	Doug	Application approved. Next application phase.
19-04-245	That Bylaw 1134-19 being a Road Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation be forwarded to the Minister of Transportation for approval, and that	Byron	Submitted to Municipal Affairs for approval.

Motion	Action Required	Action By	Status
	purchaser of the laneway be required to install a chainlink fence on both sides of the walkway, with the walkway being ten feet wide within 30 days of the signing of the agreement.		
19-04-246	That Policy DEV001 Urban Development Standards for Industrial Use zoned land be brought back to include an option for a Council approved variance.	Byron	
19-04-247	That the County secure a 40 meter right of way on 100 th Street in La Crete for future main street widening and that administration move forward to close 100A Street.	Byron	
19-04-250	That the bridge request from Paramount Resources be added to the agenda for the Paramount meeting on June 13, 2019.	Len	2019-06-13
April 24, 2019 Regular Council Meeting			
19-04-273	That Foothills Developments Ltd. be required, in order to proceed with development, to pay for the 1.604 acres in Municipal Reserve owing in cash for Phases 5 & 6 and that the 0.532 acres owing for Phase 7A be taken from the agreed upon 4 acres owing for all future development for a total of 5.072 acres.	Byron	In progress
19-04-274	That funds in the amount of \$25,000 be provided from the General Operating Reserve for the Fort Vermilion Community Streetscape Implementation.	Bill	Project funding updated
19-04-275	That funds in the amount of \$25,000 be provided from the General Operating Reserve for the La Crete Community Streetscape Implementation.	Bill	Project funding updated
May 7, 2019 Regular Council Meeting			
19-05-303	That third reading be given to Bylaw 1137-19 being the borrowing bylaw for the Highway 88 Connector Project.	Bill	
19-05-305	That the outstanding amounts shown in Appendix #1 (attached) of \$11,737.66 for accounts receivable accounts and \$5,869.12 for utility accounts be written off.	Bill	
19-05-306	That additional grant funds in the amount of \$2,000 be provided to the Fort Vermilion Seniors Club from the Grants to Other Organizations Reserve.	Bill	
19-05-308	That administration be authorized to enter into a new Subscriptions and Advertising Memorandum of Agreement with Mackenzie Report Inc. for a three-year term ending in July, 2023 at a rate of \$54,000 per year.	Carol	
19-05-315	That administration research October dates for the Lobby Government Effectively Seminar and that the	Carol	Tri-Council Meeting

Motion	Action Required	Action By	Status
	Town of High Level and Rainbow Lake be invited to participate if they are willing to cost share.		
19-05-319	That Mackenzie County cover 50% of the cost for a delegate from the Frontier Seed Cleaning Co-op and the High Level Seed Cleaning Co-op to attend the Plant Protein Ingredients Summit on May 29 – 31, 2019 in Saskatoon, SK.	Byron	
19-05-320	That a letter of support be provided to the La Crete Agricultural Society for their Community Agricultural Grant application through Peavey Industries for the development of an. orchard in the La Crete Mennonite Heritage Village.	Carol	Completed
19-05-321	That a letter of support be provided to the Watt Mountain Wanderers Snowmobile Club for their Community Facility Enhancement Program grant application to assist in the purchase of a tarp shed.	Carol	Completed

April 26, 2019

Len Racher
Mackenzie County
4511-46 Avenue
Fort Vermilion, AB T0H 1N0
Subject: Certificate of Recognition


Dear Len:

I am pleased to enclose the Partnerships in Injury Reduction Certificate of Recognition (COR) for Mackenzie County. Congratulations on a job well done, this is a significant accomplishment!

Note that the COR is valid for three years, and in order to maintain it, an internal audit must be conducted and pass quality assurance review by AMHSA in each of the next two years. In three years, an external audit must be conducted and pass quality assurance review, and the municipality must score at least 80% on the audit in order to attain a new Certificate of Recognition.

If you have any questions about the Certificate of Recognition or the Partnerships in Injury Reduction (PIR) program, please contact me at Shannon@amhsa.net or call 780.417.3900, or toll-free 1.800.267.9764.

Yours truly,



for - Shannon Thomas
Northern Regional Manager

Encl.



V.S.I. SERVICES (1980) LTD

A nonprofit organization providing veterinary care in Alberta

BOX 137

FAIRVIEW AB T0H 1L0
PH 780 835 5440
vsiservices16@gmail.com



May 5, 2019

Mr. Len Racher, CAO
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Len,

I am sending this letter as a follow up to the first quarter report of VSI expenditures, for your jurisdiction, that was e-mailed to gsmith@mackenziecounty.com and csarapuk@mackenziecounty.com

Following is an estimate of your current VSI account status:

	Claims		Payments		Balance
Jan. 1, 2019				\$	(5,312)
Payments in 2019		\$	54,800	\$	49,488
First Quarter	\$ 12,035			\$	37,453

Administrative fees and investment income have not been calculated or included for the first three months of 2019.

Overall there is a 11,2% increase in total claims for the first quarter of 2019 compared to 2018. Total costs have Increased \$ 14,796 over the same time period.

Ten (10) of the sixteen (16) VSI jurisdictions had an increase in their first quarter costs. Increases ranged from 3.7 to 221.6 % of 2018 first quarter costs. Decreases in the other six (6) jurisdictions ranged from 1.2 % to 21.6 % of 2018 first quarter costs.

Your 2019 first quarter claims are \$ 2,391 (24.8%) higher than they were in 2018.

If you have any questions or if you detect any errors in the report or in my calculations in this letter please let me know.

Yours sincerely

Rik Vandekerkhove, Manager

cc Grant Smith
Colleen Sarapuk



Alberta Professional Outfitters Society
#100, 3802 – 49 Avenue
Stony Plain, AB T7Z 2J7
P: (780) 414-0249
F: (780) 465-6801
info@apos.ab.ca
www.apos.ab.ca

May 13, 2019

The Honourable Devin Dreesen
Ministry of Agriculture and Forestry
Alberta Legislature
9820-107 Street
Edmonton, AB T5K 1E7
af.minister.m@gov.ab.ca

RE: Alberta Professional Outfitters Society

Dear Minister Dreesen:

On behalf of the Alberta Professional Outfitters Society (APOS), I am pleased to congratulate you on your successful election and appointment to the position of Minister of Agriculture and Forestry.

About Us

Alberta's professional outfitters were some of the earliest pioneers of the tourism industry in our province, with the first guided hunts taking clients into Alberta's rugged backcountry in the late 1800s. The Alberta Professional Outfitters Society (APOS) became the delegated administrative organization for the professional outfitting industry in Alberta in 1997, handling outfitter permitting, the management of wildlife allocations, and an outfitter Code of Ethics on behalf of the Government of Alberta.

Today our society represents 500 professional outfitters and nearly 1,600 hunting guides. The professional outfitting industry welcomes over 11,000 clients to Alberta each year, creating a total economic contribution of \$328 million to the province's gross domestic product. Our small businesses create off-season economic activity in rural communities beyond the key tourist hubs. We also contribute significantly to wildlife stewardship in our province, with over \$1.1 million dollars going towards conservation initiatives since 2008 through the Wildlife Management Fund.

Interaction with the Forestry

One of the items that has been identified in our Strategic Plan for the next 5 years is to improve our industry's relationship with the forestry sector. Professional outfitters are dependent on wildlife and the habitat that sustain them. Since professional outfitters are limited to specific wildlife management units when using their wildlife harvest allocations, changes to the landscape can have a tremendous negative impact on their small businesses. One of the challenges we have encountered is the need to improve consultation on planned forestry activities. If notice is provided, members report that it is very late and does not provide an opportunity for meaningful engagement.

The United Conservative Party Platform articulates several goals relating to the forestry industry and the management of mountain pine beetle. During the next 4 years, we would like to work with the Ministry to improve outfitter notification and discuss how forestry practices can better recognize and



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accommodate the needs of wildlife. We would appreciate your support as we approach your staff to deliver these goals.

Bison Hunt in Provincial Parks

We continue to work with Alberta Environment and Parks (AEP) to develop an *Outfitter Parks Policy* that provides greater certainty around an outfitter's ability to operate their outfitting business within a new or expanded park. Hunting and professional outfitting are permitted within wildland parks, but greater clarity and consistency are needed.

One issue that has relevance to agriculture is the hunting of bison in provincial wildland parks. Bison are not considered "wildlife" under the *Wildlife Act* and, as a result, they cannot be hunted within the park. Bison hunts are highly sought-after by international clientele, creating an economic contribution of \$12,000-\$19,000 per hunt. Hunting is also a mechanism for controlling the presence of these animals on the landscape.

The type of bison currently residing in northern Alberta are not the pure Wood Bison subspecies that are native to the area. The federal government transplanted Plains Bison from the Wainright Bison Preserve to Wood Buffalo National Park, contaminating the genetics and introducing brucellosis and bovine tuberculosis. The hope of the outfitters who formerly enjoyed this hunt would be to ultimately remove the diseased non-native species and replace it with a "clean" native population that would thrive in the long-term. This aligns with the interests of the agricultural community in protecting cattle in the Lower Peace Region from brucellosis and bovine tuberculosis.

We understand this is a complex issue, but we hope for support from the agricultural community as this discussion moves forward.

I would be pleased to meet with you or your staff to discuss any of these topics further. Please call 780-414-0588 or email jeana@apos.ab.ca if you have any questions.

Sincerely,

Jeana Schuurman
Managing Director

cc. Josh Knelsen, Chair, Agricultural Service Board, Mackenzie County



Town of High Level
10511 – 103 Street
High Level, AB T0H 1Z0
Canada

Telephone: 780-926-2201
Facsimile: 780-926-2899
town@highlevel.ca
www.highlevel.ca

May 13, 2019

Reeve Josh Knelsen
Mackenzie County Corporate Office
4511-46 Avenue
Box 640
Fort Vermilion, AB T0H 1N0

Mayor Michelle Ferris
Town of Rainbow Lake
Box 149
Rainbow Lake, AB T0H 2Y0

Good afternoon,

The KAIROS Blanket Exercise program is a unique, participatory history lesson – developed in collaboration with Indigenous Elders, knowledge keepers and educators – that fosters truth, understanding, respect and reconciliation among Indigenous and non-Indigenous peoples.

The Town of High Level's application to host a blanket exercise was accepted and we are now in the planning stages. We must have between 20 and 40 participants and at least eight (8) of the participants must be elected officials to host the exercise.

The deadline to host the blanket exercise is October 31, 2019. We have to provide **three potential dates** (in order of priority) that we are available to host the blanket exercise. The dates must be at least 45 days' notice from the time we report back to AUMA.

I have asked CAO McAskile to add the Blanket Exercise to the Tri Council meeting on June 5th to see if the Tri Council can agree on potential dates.

Yours Sincerely,

Crystal McAteer
Mayor

Cc: Town of High Level Council



May 16, 2019

Honourable Ric McIver
Minister of Alberta Transportation
320 Legislature Building
10800-97 Avenue
Edmonton, AB T5K 2B6

Honourable McIver:

RE: Reclassification of Service Rigs and Replacing of Rural Road Permits

At the May 14, 2019 regular Council meeting, Council reviewed information regarding a provincial government review of the following proposed changes of the following items:

- Reclassify service rigs as off-road vehicles such as farm equipment
- Replace rural road permits with an annual provincial permit
- Reclassify service rigs as provincial carriers even when crossing provincial boundaries

Municipalities maintain and direct traffic patterns on their local roads according to what the road were designed to be able to handle. Roads in northern Alberta are built over very different types of ground conditions, such as muskeg, than roads that are build in central and southern Alberta. Having the Province issue permits would take away the municipality's ability to divert traffic onto appropriate roads when needed to ensure the life span of our road network system.

Reclassifying service rigs as off-road vehicles such as farm equipment would be a detriment to municipalities. Service rigs would have the ability to use any road they choose. It removes control of the municipality to stop or re-route the traffic if there is damage being done on the roads. The cost to fix and maintain the roads are borne solely by the municipalities.

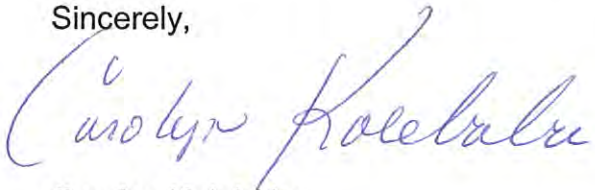
Rural road permits need to be left in control of the municipality that they are in as they know which roads are best for handling the different types of traffic. Northern Sunrise County has always strived to accommodate the traffic where required and work with our industry partners to ensure they are also meeting their business requirements.



May 16, 2019
Page 2

We sincerely hope that you take our feedback and concerns into consideration when your department is reviewing the changes proposed above.

Sincerely,



Carolyn Kalebaba
Reeve

- c: Dan Williams, MLA for Peace River
- Pat Rehn MLA for Lesser Slave Lake
- Al Kemmere, President, Rural Municipalities of Alberta
- Reeve Richard Simard, Big Lakes County
- Reeve Gerald Manzulenko, Birch Hills County
- Reeve Miron Croy, Clear Hills County
- Reeve Leanne Beaupre, County of Grande Prairie No. 1
- Reeve Terry Ungarian, County of Northern Lights
- Reeve Josh Knelsen, Mackenzie County
- Reeve Peggy Johnson, MD of Fairview No. 136
- Reeve Dale Smith, MD of Greenview No. 16
- Reeve Marcel Auger, MD of Opportunity No. 17
- Reeve Robert Willing, MD of Peace No. 135
- Reeve Robert Brochu, MD of Smoky River No. 130
- Reeve Tony Van Rootselaar, MD of Spirit River No. 133
- Reeve Alvin Hubert, Saddle Hills County
- Mayor Don Scott, Regional Municipality of Wood Buffalo

May 9, 2019

Municipal Impacts of a Late Provincial Budget

The Government of Alberta has **announced** that due to the recent election, a provincial budget will not be tabled until fall 2019. As provincial budgets are typically tabled in the spring of each year, this delay has impacts on some aspects of municipal planning and decision-making.

Education Property Tax Requisition

Municipalities are required to collect education property taxes each year from property owners on behalf of the Government of Alberta for distribution to school boards across the province. In 2018, municipalities collected approximately \$2.4 billion in education property taxes on behalf of the Government of Alberta, which comprised 30.6% of Alberta's consolidated education operating costs for the year.

Requisition amounts are typically determined in accordance with the release of the provincial budget, as the amount requisitioned from each municipality is dependent on the overall education budget for the year. Because municipalities depend on knowing the requisition amount to prepare tax notices for property owners, section 168(4) of the *School Act* directs municipalities to make requisition payments based on the previous year's requisition amount if the current year's amount is not determined by March 15. This means that until the 2019 provincial budget is tabled, municipalities will continue to be requisitioned by the province at 2018 requisition rates.

In terms of collecting requisitions from property owners, section 359(3) of the *Municipal Government Act* states that "If in any year the property tax imposed to pay the requisitions results in too much or too little revenue being raised for that purpose, the council must accordingly reduce or increase the amount of revenue to be raised for that purpose in the next year."

Municipalities have several options to determine how to determine 2019 education property tax rates, including the following:

- Using 2019 equalized assessment data available from the local assessor and the 2018 uniform education tax rates.
- Using their 2018 Education Property Tax requisition.
- Using any other method that can be explained to taxpayers.

When a 2019 provincial budget is released, s. 359(3) will allow municipalities to account for any variation in education property tax collected through their 2020 collection process.

2510 Sparrow Drive
Nisku, Alberta T9E 8N5

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FAX: 780.955.3615
RMAAlberta.com

Municipal Budget Development

As municipalities begin the process of developing annual budgets, a lack of information on municipal funding levels and grant programs will contribute to uncertainty and challenges in the planning process. Unfortunately, RMA does not expect the Government of Alberta to release significant information on the status of grant programs prior to the release of the budget.

It should be noted the United Conservative Party platform committed to maintaining funding promised to municipalities for 2019-2020 (which should include MSI funding), as well as ensuring long-term, predictable infrastructure funding for municipalities.

It is also important to note that part of the purpose of the delayed 2019 budget is to allow the newly appointed “[Blue Ribbon Panel on Alberta’s Finances](#)” to complete their mandate, which is focused on reviewing and recommending changes to government operating and capital budgeting in order to balance the provincial budget by 2022-23 without raising taxes. Municipalities should consider the possibility that some municipal grant programs could be impacted by the panel’s recommendations and are encouraged to consider contingencies in case some grant funding is unavailable or re-purposed in budget 2019.

RMA plans to work closely with the Government of Alberta to emphasize the importance of sustainable municipal funding in both the short and long-term.

For enquiries, please contact:

Wyatt Skovron
Policy Analyst
wyatt@RMAAlberta.com

Tasha Blumenthal
Director of External Relations & Advocacy
tasha@RMAAlberta.com

May 17, 2019

RMA Advocates for Municipal Authority on Road Permits

RMA writes to Minister McIver

In response to two policy statements in the UCP platform document, RMA wrote a letter to the Minister of Transportation, Hon. Ric McIver, to express concern on behalf of its members. The two policy statements that the letter addresses are:

1. Reclassify service rigs as off-road vehicles, such as farm equipment
2. Replace rural road permits with an annual provincial permit

RMA expressed the need for municipalities to maintain control of issuing permits, as well as highlighting the fact that many municipalities already work to provide efficiencies in the permitting process by participating in the Transportation Routing and Vehicle Information System (TRAVIS).

RMA also addressed the differences between service rigs and farm equipment, namely the distance these units travel and the higher speed they can operate at.

RMA anticipates further discussions with Minister McIver on this important issue.

To view the letter RMA sent to Minister McIver, [please click here](#).

For enquiries, please contact:

Warren Noga
Policy Analyst
warren@RMAAlberta.com

Tasha Blumenthal
Director of External Relations & Advocacy
tasha@RMAAlberta.com

2510 Sparrow Drive
Nisku, Alberta T9E 8N5

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FAX: 780.955.3615
RMAAlberta.com

From: [Tasha Blumenthal](#)
Cc: [RMA Board Dist: Zeeshan Arain](#); [Policy Analysts](#)
Subject: Attending the FCM Conference? Get Engaged in the Support Canadian Energy Campaign!
Date: May 13, 2019 2:29:49 PM
Attachments: [image001.png](#)
[image002.png](#)
[image002.png](#)
[image001.png](#)

RMA Members,

With the FCM conference fast approaching, we want to provide an update to you regarding the opportunity for engagement through the Resource Communities of Canada Coalition (RCCC) campaign. The RCCC is a coalition of municipalities supported by the RMA, the Alberta Urban Municipalities Association (AUMA), the Saskatchewan Association of Rural Municipalities (SARM), and the Saskatchewan Urban Municipalities Association (SUMA), and potentially others.

The goal of the campaign is to encourage respectful dialogue with municipal colleagues across Canada regarding energy projects to identify how municipal leaders can work together to support a responsible energy industry.

The RMA will be holding a Town Hall conference call on Thursday, May 16 from 8:00 am to 9:00 am to review the Support Canadian Energy campaign. In addition to reviewing the campaign information below, please join us Thursday by calling:

1.888.475.4499 (Toll-free) or 1.877.853.5257 (Toll-free)
Meeting ID: 252 115 165

Support Canadian Energy Campaign at the FCM Conference:



Key messaging will be focused on the concept that a collective municipal voice supports the need for a responsible energy industry, which is key to the future of Canadian municipalities. **Draft key messages** are being finalized, but may include:

- Perspectives on the energy industry have created a divide in Canadians and as municipal leaders, we need to understand our differences, so we can come together to support responsible energy development
- The energy industry is key to the future of Canadian municipalities.
- The energy industry provides municipalities with :
 - Economic Growth. Canadian energy employs close to 1 million Canadians, directly and indirectly. We need to support energy projects that grow our economy.
 - Money. Many provinces have programs with municipalities that share tax revenue from the energy industry. We need to ensure all municipalities receive a share of provincial revenues from the energy industry.
 - A Greener Future. We need to ensure investment in renewable initiatives continue.

Promotional items have been ordered in French and English with the Support Canadian Energy logo, and will be available for pick-up at the FCM conference trade show. This includes:

- T-shirts with "Support Canadian Energy" on front and campaign website on the back. The website, SupportOurEnergy.ca, and will be launched May 27
- "Let's Talk Energy" buttons to engage conversation
- Tent fold business cards with key messages
- Business cards with instructions on how people can get involved

Proposed FCM Activities

The RCCC has been working with FCM to have the campaign incorporated into various FCM conference events.

Thursday, May 30:

- Big Cities Mayors/ Caucus Meeting – mention campaign and encourage involvement throughout FCM conference
- President's PTA Meeting – RMA/AUMA President's to mention campaign and encourage involvement throughout FCM conference
- Campaign meeting at Hilton Quebec- tentative time 5:00 pm
 - This will provide an opportunity to run through the campaign activities for the next day and hand out promotional materials

Friday, May 31:

- FCM President announces the importance of respectful conversations and dialogue during opening remarks
- Support Canadian Energy Tradeshow Booth
 - Stop by the booth to get your free promotion materials
 - Campaign ambassadors hand out promotional material:
 - Members interested in being campaign ambassadors can email tasha@rmaalberta.com indicating a desired timeslot for Friday:
 - 7:00 am – 9:00 am
 - 9:00 am – 11:00 am
 - 11:00 am – 1:00 pm
 - 1:30 pm – 2:30 pm
 - Campaign supporters can wear buttons and hand out key message cards, engaging in respectful conversations about the energy industry with municipal

colleagues

- FCM Rural Town Hall: Driving Tomorrow's Growth – spokesperson (TBD) talks about key messages
- Media release being issues in Alberta and Quebec to communication the purpose of the campaign and key messages

Saturday, June 1:

- Support Canadian Energy Tradeshow Booth
 - Campaign ambassadors hand out promotional material:
 - Members interested in being campaign ambassadors can email tasha@rmalberta.com indicating a desired timeslot for Saturday:
 - 7:00 am – 9:00 am
 - 9:00 am – 11:00 am
 - 11:00 am – 1:00 pm
 - 1:30 pm – 2:30 pm
 - Campaign supporters Campaign supporters can wear buttons and hand out key message cards, engaging in respectful conversations about the energy industry with municipal colleagues

Sunday, June 2:

- FCM Breakfast Session – Powering Canada through Energy Development – potential RCCC involvement on panel
 - Scott Pearce, Mayor, Township of Gore, Quebec will be on the panel to discuss the campaign
 - Campaign supporters:
 - Wear t-shirts, buttons and hand out key message cards
 - Engage in respectful conversations about the energy industry with municipal colleagues, encourage colleagues to visit campaign website

Please share this email with your councils, and feel free to contact a member of the RMA board or advocacy team with any questions.

Regards,

Tasha Blumenthal, MBA
Director of External Relations & Advocacy



Office: 780.955.4094

Cell: 780.716.5190

RMAAlberta.com

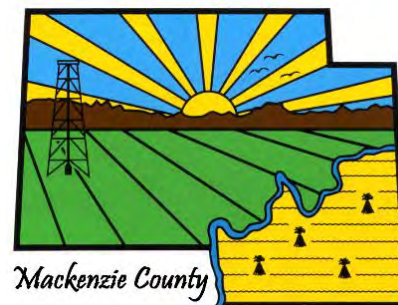
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MACKENZIE COUNTY

SEARCH & RESCUE RIVER ACCESS PLAN



2019

Prepared By: Ryleigh-Ray Wolfe, Environmental Resources Planner

Reviewed by: Doug Munn, Director of Community Services

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1.0 INTRODUCTION

Mackenzie County has beautiful landscapes of forests, hills, and water bodies that offer a variety of recreational opportunities. The people of Mackenzie County enjoy outdoor activities such as hunting, canoeing, camping, hiking and fishing among others. A major factor in these pursuits is the Peace River and on occasion there is a need to provide rescue services.

Current access to the river is limited. Although there are a few access points that are available to local residents, the only designated boat launch and access area is located within the hamlet of Fort Vermilion. There is a need for properly designed and designated boat launch so that residents and emergency services can access the river safely.

Having multiple river access points via boat launches along the popular areas of the river will provide good access for the Search and Rescue Team.

2.0 SAFETY & SEARCH AND RESCUE

The most populated area along the Peace River stretches for approximately 200 KM from Carcajou to Garden River. Mackenzie County has been approached by two organizations who have expressed interest in the development of multiple boat launches along the Peace River; the Royal Canadian Mounted Police and the 4th Canadian Ranger Patrol Group. These two organizations provide Search and Rescue for the Mackenzie Region. Letters of support for the development of river access points are attached.

Boat launches at the three approximate locations shown on Figure 1 would provide the Search and Rescue Team with multiple river access within the county limits. Having multiple boat launch locations would aid the Search and Rescue Team in regular monitoring and could increase their response time for incidents that may occur on or near the river.



Figure 1: Map overview of the approximate locations for the three proposed boat launches

3.0 ACCESS POINTS

There are three specific areas that have been scouted for designated boat launch sites.

3.1 Atlas Landing

The first proposed access site is located approximately 10 kilometers west of the hamlet of La Crete. This location is $58^{\circ}10'2.48''\text{N}$, $116^{\circ}35'55.21''\text{W}$.

- Currently, there is an access road from the bank to the river
- There is also a small dock that many residents utilize during the summer and is removable for winter
- A properly designed boat launch area would allow residents and Search and Rescue teams to enter the river safely



Figure 2: *Approximate area for proposed boat launch at Atlas Landing.*

3.2 Tompkins Landing

The second proposed access site for a boat launch is in the area of the La Crete Ferry, approximately 70 kilometers southwest of the Hamlet of La Crete. There are two options that need to be considered in this area.

1. Alberta Transportation has a ferry crossing on Highway 697 at Tompkins Crossing. Figure 3 shows the approximate location ($57^{\circ}58'26.94''\text{N}$, $117^{\circ}8'4.5''\text{W}$) that is currently being used to store the ferry during off-season. To construct a boat launch at this site consultation with Alberta Transportation would be required. It is possible to launch a boat at the Ferry Crossing however no official facility exists.
2. LC Ferry Campground – A second potential location is at the north end of the LC Ferry Campground. Currently Mackenzie County is currently working with the operators of this area to determine if this is feasible. ($57^{\circ}58'54.24''\text{N}$, $117^{\circ}7'12.92''\text{W}$)

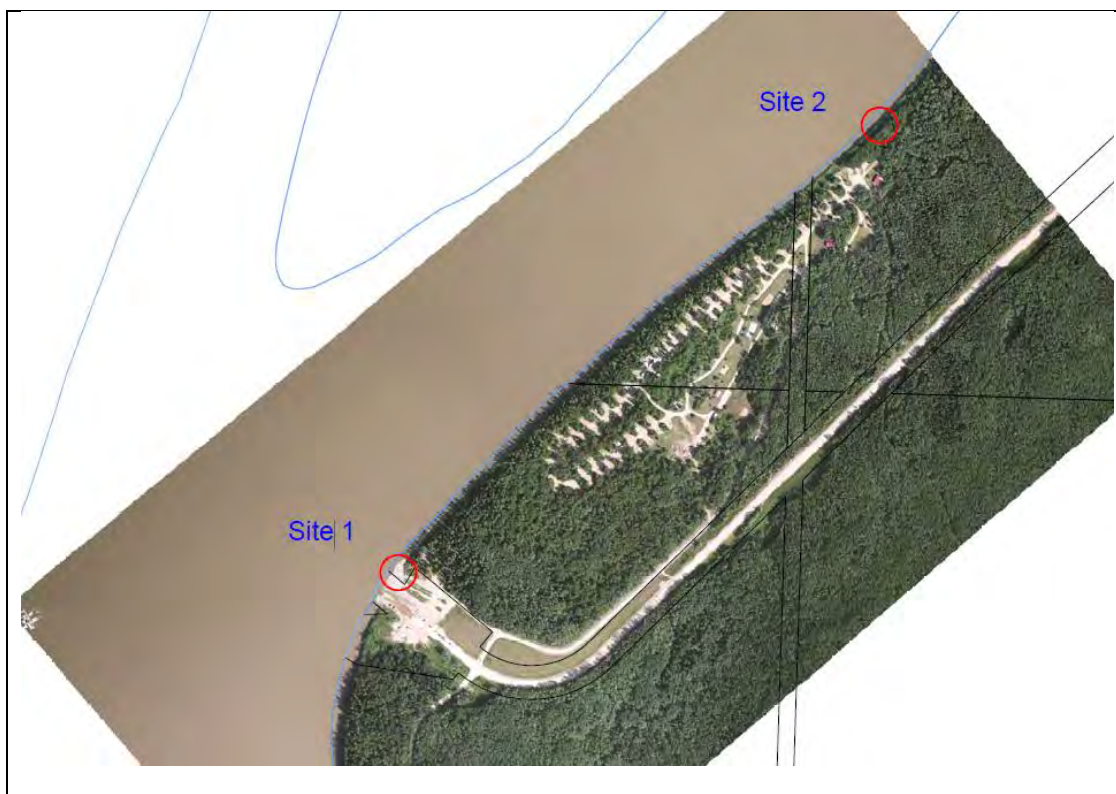


Figure 3: Approximate locations for proposed boat launch at Tompkins Landing.

3.3 Fort Vermilion Bridge Campground

The Fort Vermilion Bridge Campground is the third access point. Although there is a boat launch on the south side of the river, this access point would provide a secondary access from the north side of the river. Two access points may be beneficial adjacent the most populated location on the Peace River in Mackenzie County. The location of this site is 58°23'59.03"N, 116° 5'56.94"W. There is a Road ROW at this location as it is the site of an old ferry crossing.



Figure 4: *Approximate area for proposed boat launch near the Fort Vermilion Bridge Campground.*

4.0 CONCLUSION

There are many reasons to develop access points along the Peace River. The most compelling of these is in order to ensure that people on the river and areas that can more easily be accessed from the river have access to emergency services. The following summarizes Mackenzie's priorities to provide access points along the Peace River.

Priority 1

Access at Atlas Landing. – This is the most remote area for river access.

Priority 2

Access at La Crete Ferry Landing – Although it is possible to launch a boat in this location access needs to be improved to make proper river access.

Priority 3

Access at Bridge Campground

APPENDIX: Supporting Documents



Royal Canadian Mounted Police
Gendarmerie Royale du Canada

Security Classification/Designation

NCO I/C RCMP
4302 45 Street
PO Box 94
Fort Vermilion, AB
T0H 1N0

Work File

Mackenzie County
PO Box 640, 4511-46 Ave
Fort Vermilion, AB
T0H 1N0

Out File

2018-10-30

Dear Mackenzie County

Atlas and La Crete Ferry campground Boat Launch

The RCMP is writing to you in support of your proposed official Atlas and La Crete Ferry Campground Boat Launch.

These two locations have already been a point of unofficial use for not only the public, but for search and rescue purposes. The proposed boat launch areas will be a great improvement and will aid the RCMP in emergencies and monitoring.

We are in full support of an official boat launch in Atlas (West of La Crete) and at La Crete ferry campground, as regularly maintained access to the river will prove beneficial to the RCMP.

Sincerely,

Bill Mooney, S/Sgt
Detachment Commander
Fort Vermilion/Fox lake

4th CANADIAN RANGER PATROL GROUP

30X 787

FORT VERMILION, AB.

TOH 1NO

March 5, 2019

To: Doug Munn | Director of Community Services | Mackenzie County

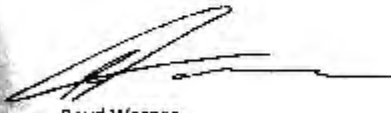
Fort Vermilion, Alberta

Recently we became aware that you are preparing a plan for river access at Tompkins landing and Atlas Landing which would include boat launches at these locations.

As patrol commander of the Canadian Rangers in Fort Vermilion / La Crete area I would like to offer our support for these projects.

One of the tasks we perform is search and rescue. Having these additional launches would speed up potential response time should a search be needed and thus potentially help save lives. Thus we would like to offer our full support for these two boat launches being built.

Sincerely,



Boyd Warner

Patrol Commander

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Mackenzie County Library Board (MCLB)
April 9, 2019 Board Meeting Minutes
Fort Vermilion County Office
Fort Vermilion, Alberta

Present: Beth Kappelar, Cameron Cardinal, Lisa Wardley, La Dawn Dachuk, Lorraine Peters, Lorna Joch, Lucille Labrecque, Wally Schroeder.

Regrets: Kayla Wardley.

Guest: Bill McKennan

1.0 Beth Kappelar called the meeting to order at 7:05 pm.

2.0 Approval of the Agenda:

MOTION #2019-03-01 Lucille Labrecque moved the approval of the agenda.

CARRIED

3.0 Approval of the Minutes:

MOTION #2019-03-02 La Dawn Dachuk moved the approval of the Mar 11/19 MCLB meeting minutes. **CARRIED**

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 MCLB Financial Report as of March 31, 2019:

- Balance Forward	\$ 76,472.44
- Total Revenues	\$ 121,515.66
- Total Expenses	\$ 135,216.78
- Bank Balance	\$ 62,771.32

MOTION #2019-03-03 Lisa Wardley moved to accept the financial report as presented.

CARRIED

5.2 Blue Hills Library Costs:

- The Blue Hills librarian will be paid 8 hrs. per week.
- In 2018 the Blue Hills library spent \$11,460 in startup costs.
- The Blue Hills Library requires additional finances to cover the startup costs.

MOTION: #2019-03-04 Lisa Wardley moved an additional \$3,500 for the Blue Hills startup costs.

CARRIED

6.0 Library Reports:

6.1 La Crete:

- They collected \$750 for disc cleaning in Jan.
- They are buying an Mp3 player.
- Grant applications have been submitted to UFA and the Co-op to buy a town clock.
- They put together a submission to the La Crete history book.
- Their charities report has been approved.
- A tile sink splash will be installed in their 2 bathrooms.

6.2 Blue Hills Satellite:

- The donated books have been sorted and are being cataloged. New books will also be purchased.
- Ron Joch will be setting up their computers.
- Volunteer hours are being tracked.
- MCLB is recommending that the grand opening of the Blue Hills Library be held on June14/19 at 3:00 pm the day of the rate payer meeting in Blue Hills. That way the County Council can be in attendance. The County will also provide a BBQ for the public at 5:00 pm.

6.3 Fort Vermilion:

- Their AGM is Apr 10/19.
- Their reading circle is continuing with up to 12 children attending.
- 78 people came out to their library pizza night.
- The yoga classes also attract library patrons.

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6.4 Zama:

- No report.

6.5 Mackenzie County Library Consortium (MCLC):

- No report.

6.6 High Level:

- The library survey posters were delivered. They would like to see our survey results.
- They are completing their Plan of Service.
- Evening hours will be increased in the fall.

MOTION #2019-03-05 Wally Schroeder moved the acceptance of the reports for information.

CARRIED

7.0 Old Business:

7.1 MCLB Plan of Service:

- The 100 plus library surveys completed to date were discussed. More completed surveys are required. Attendees at the rate payers meetings will be asked to fill out paper surveys. Completed surveys will be put into a \$50 draw at the end of each evening.

7.2 Library Basics Workshop:

- The workshop will be held in La Crete Sept 28/19.

MOTION: #2019-03-06 Lorna Joch moved that Lorraine Peters go ahead and rent The Barn for that day

CARRIED

7.3 Library Insurance Coverage:

- Each library's insurance coverage was discussed.
- The County will reimburse the La Crete Library Society the premiums paid to ensure the building.
- The Blue Hills library still requires contents coverage.
- Bill McKennan updated MCLB on how the County is dealing with the libraries' insurance coverage.

8.0 New Business:

8.1 None

9.0 Correspondence:

- 9.1 Success Canada: Connecting Families

10.0 In Camera:

MOTION #2019-03-07 La Dawn Dachuck moved to go in camera at 9:06 pm.

CARRIED

MOTION #2019-03-08 Lorraine Peters moved to come out of in camera at 9:20 pm.

CARRIED

MOTION #2019-03-09 Wally Schroeder moved that MCLB write Bill McKennan a letter thanking him for his attendance and his information sharing.

CARRIED

11.0 Next Meeting Dates and Location: Fort Vermilion County Office May 7, June 4, July 9, Sept 10, 2019 at 7:00 p.m.

12.0 Adjournment:

MOTION # 2019-03-10 La Dawn Dachuk moved to adjourn the meeting at 9:23 p.m.

CARRIED

These minutes were adopted this 7rd day of May 2019.

Beth Kappelar, Chair

Carol Gabriel

From: alberta.news@gov.ab.ca
Sent: June 4, 2019 4:24 PM
To: Carol Gabriel
Subject: News Release: Revitalizing municipalities across Alberta

Revitalizing municipalities across Alberta

June 04, 2019 [Media inquiries](#)

The Municipal Government (Property Tax Incentives) Amendment Act would revitalize municipalities by empowering them to offer stronger property tax incentives to business and industry.



Minister Madu, with (L-R) MLA Jordan Walker, MLA Jackie Armstrong-Homeniuk, MLA Nate Glubish, Mayor Rod Frank and Patrick Shaver announces property tax incentives for municipalities.

If passed, Bill 7 would allow municipalities to provide property tax incentives for up to 15 years, down from the year-to-year incentives they were allowed to provide previously.

“This legislation would empower municipalities to attract investment, create jobs and realize their full economic potential. Municipalities deserve the freedom and opportunity to make the choices that fit them best. I look forward to seeing this legislation bolster investment and economic development across our great province.”

Kaycee Madu, Minister of Municipal Affairs

Under the proposed legislation, municipalities could decide how and if they want to implement property tax incentives – as local leaders are best suited to assess the economic needs of their communities.

“We are pleased the province is giving municipalities the ability to be creative in attracting new investments, and that they recognize there is a role for municipalities to play in creating a favourable environment for business and industry. Such incentives are tools that can lay the foundation to create jobs and contribute to the long-term growth and prosperity of communities across Alberta.”

Rod Frank, mayor, Strathcona County

The proposed bill supports government efforts to reduce red tape and uses an outcome-based approach to ensure regulatory processes are necessary, effective, efficient and proportional to the outcomes they are trying to achieve.

“As a developer of commercial, industrial and residential land, I know how important it is for municipalities to offer a business-friendly environment. This new legislation provides some much-needed flexibility for municipalities to be able to work with business to encourage growth that will benefit the entire community.”

Patrick Shaver, president, Avillia Developments

Quick facts

- Municipalities could provide property tax incentives for up to 15 years.
 - This would give Alberta a competitive advantage over jurisdictions across Canada and the United States.
- Saskatchewan allows property tax incentives for up to five years; B.C. allows them for up to 10.
- Texas enables local tax incentives for up to 10 years.
- Louisiana offers five-year incentives with an option to renew for an additional five years.

Related information

- [Property tax incentives](#)
- [Property assessment and taxation in Alberta](#)

Media inquiries

Tim Gerwing

587-598-1593

Press Secretary, Municipal Affairs

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